

# Kilham Parish Council

Minutes of the Meeting held at The Star Meeting room on Monday 09<sup>th</sup> March 2026, 7.00pm

## PRESENT:

Councillors: Lucy Savile(Acting Chairman), David Tanner, Sam Nunns, Geoff Christie, Gerry Horner, Heather McIntyre and Liz Sellers.

1 members of the public attended

Clerk: C Boston

**To receive and note any apologies for absence.** **1587/26**  
Bryan Woodward, Glyn Goddard, Christine Snowden, Ward Cllr Bibb, Ward Cllr Jonathan Owen

**Declarations of Interest by Members in Items on the Agenda.** **1588/26**  
Cllr Tanner declared a pecuniary interest in 1598/26.

**Agreeing the Minutes of the Last Meetings.** **1589/26**  
The minutes of the 09<sup>th</sup> February 2026 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Tanner and seconded by Cllr Christie, all in favour.

**Public Forum** **1590/26**  
Mr Kerry as a committee member of the KPFA, updated the councillors on the project for the gardens and planting. Concerns were raised to a number of vehicles using the grass verges to park on instead of using the carpark. It was agreed the best location for notices to be placed would be within the hedging so not to cause a problem with ERYC highways.  
The councillors stated that the KPFA is an excellent facility for the village and thanked the members for all their hard work.

**Planning** **1591/26**  
**26/00422/PLF** – Erection of two storey extension to side, porch to front, and installation of rooflight to rear, following demolition of existing conservatory.  
Cherry Tree House 6 Chantry Meadows Kilham East Yorkshire YO25 4RB  
Applicant: M Cawthorne. Application type: Full Planning Permission.  
No objections, all in favour.

**26/00460/PLF** – Erection of a two storey side and single storey rear extension  
East End Farm East Street Kilham East Yorkshire  
Applicant: Mr & Mrs Wright. Application type: Full Planning Permission  
No objections, all in favour.

**26/00446/CLE** – Certificate of Lawfulness for existing occupation of a dwelling without complying with a occupancy condition (Condition 3 of planning permission M2939(A)  
West Meadows West End Kilham East Yorkshire YO25 4RR  
Applicant : Miss L Hall. Application type: Cert of Lawful Development – Existing  
Kilham Parish Council notes that the planning history provided within application 26/00446/CLE appears to be incomplete.  
The Parish Council considers that the information presented does not give a full or accurate representation of the planning history of the site. As a result, we do not feel that we are in a position to provide meaningful comment on the application based on the information currently available. Kilham Parish Council would therefore request that the full and complete planning history for the site be reviewed and presented before any determination is made, so that the application can be considered with a true and accurate record of the site's planning background.

NAME: ..... DATE: ..... NUMBER: .....

**Finance** - To approve payments of invoices received, per payment schedule. **1592/26**

It was proposed by Cllr Savile and seconded by Cllr Horner, all in favour, that the following accounts were paid: Bank charge £6.00, HMRC £208.27, Cumbria Clock £288.00, BPC £13.60 .

Payments received:- Cemetery £100.00

BACs payments were authorised by two councillors online and the bank reconciliation was checked and agreed by the Chairman.

**Highways** - To raise any issues **1593/26**

None.

**Yorkshire Water** - To receive correspondence **1594/26**

Yorkshire Water has sent a letter stating:- YW are aware of the groundwater in Kilham and are actively working with ERYC and the EA through the Local Resilience Forum to assess the situation and identify mitigation options.

As you may know, we have completed 435 metres of sewer lining in the village, which has provided some benefit, though it has not fully prevented groundwater entering the sewer network during periods of such high saturation.

We are developing a new investment scheme with DEFRA to reduce storm spill overflows in at Kilham Wastewater Treatment Works, by creating a wetland which will provide a natural, low-energy treatment that improves the quality of the water before it enters the environment, and we will share further details as this progresses.

Alongside this, we are working with the local Rivers Trust to promote land management approaches that help slow the flow of water, reducing flood risk and supporting wider environmental benefits.

We will continue to keep the Parish Council updated with the progress of mitigation planning alongside investment within Kilham.

### **Cemetery**

(a) To receive a request for a bench in the cemetery and decide thereon. **1595/26**

A member of the public has asked for permission to purchase a bench and place it at the end of the newly tarmaced path in the old section of the cemetery. A resolution was passed for a bench to be placed, with agreement that the bench is to be in keeping with the rest of the benches in the village and to be maintained by the family, all in favour.

(b) To discuss purchasing watering cans, location for them to be kept and decide thereon **1596/26**

It was agreed that three watering cans to be purchased and placed at the rear of the shelter, Cllr Goddard given delegated powers to decide which watering cans to purchase, all in favour.

(c) To discuss placing gravel around the new shelter and decide thereon **1597/26**

A resolution was passed for gravel to be placed around the new shelter structure, Mr Wright to carry out the works, all in favour.

**Allotments** – Annual rent and tenants agreement review, to discuss and decide thereon **1598/26**

A resolution was passed to keep the annual rent at £25 per plot. An enquiry has been received to ask whether the terms and conditions could be changed to allow domestic dogs to be brought onto the allotments.

It was agreed for Cllr Tanner to enquire with the other tenants if they have any objections, if the answer is no, it was agreed that the T&C could be changed, all in favour.

**Salt Bin** – To discuss the request for a salt bin at Middlewood Close/Darley Close and decide thereon **1599/26**

Following a lengthy discussion it was decided not to purchase the grit bins, all in favour.

NAME: ..... DATE: ..... NUMBER: .....

**Church Wall** – To discuss the removal of the ivy/brash and agree thereon **1600/26**  
A resolution was passed for the named volunteers to clear the effected church wall, taking care not to damage the structure, all in favour.

**Standing Orders/Code of Conduct/Financial Regulations/Financial Risk Assessment** – Annual review **1601/26**  
Policies agreed.

**Asset List** – Annual review **1602/26**  
The asset list was agreed.

**Playground Report** – To report any issues **1603/26**  
No issues raised, it was noted that the wood on the climbing frame will need painting in the near future, Cllr Tanner to decide which colours are required, all in favour.

**Emergency Services Updates** – Cllr Nunns, to receive any updates relating to Kilham. **1604/26**  
The police are highlighting cybar crime.  
The developer of Skylark has until the 22<sup>nd</sup> March to clear the area, remove the blue box and erect fencing, allowing full access to the right of way path.

**Correspondence** **1605/26**  
None.

**Clerk Report** **1606/26**  
The faded give way lines at the junction of West End/York Road, have been reported to ERYC  
We are waiting for the paperwork from ERYC regarding the new Gateway signs. I am still chasing the KPFA lease.  
We are still waiting to hear from Humberside Crime Commissioners regarding the grant for the ANPR.

**Councillors Reports** **1607/26**  
Cllr Honer – Have we agreed for the website to be changed to .org. It was confirmed that we have.  
  
The date of the next Parish Council meeting will be on Monday 13th April 2026 at 7pm, at The Old Star meeting room.  
There being no further business to discuss the Chairman closed the meeting at 8.00pm.