

## **Kilham Parish Council**

### **Parish Council Meeting**

Councillors are hereby summoned to attend the above meeting on Monday 09<sup>th</sup> March, 2020, to be held from 7.30pm at Kilham Village Hall. Public and press are invited to attend.

**Filming of meetings** – A reminder to councillors and member of the public that due to the Openness of Local Government regulations it is possible that this meeting may be recorded by third parties. If members of the public do not wish to be filmed, please contact the clerk before the meeting starts.

[Claire Boston](mailto:kilhamparishcouncil@gmail.com), Clerk. [kilhamparishcouncil@gmail.com](mailto:kilhamparishcouncil@gmail.com)

#### **Agenda**

*Agenda Item 4 - Public Forum. Up to 15 minutes in total will be allocated at this point in the meeting for residents to give views and questions to the Council regarding items on this Agenda. Members of the public may not speak at the Parish Council meeting itself. Kilham Parish Council kindly requests advance warning from anyone wishing to film, record or take photographs during the meeting so that suitable provision can be made.*

1. To receive and note any apologies for absence
2. Councillors resignation
3. (i). To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item. (Please note that the clerk cannot advise members of this. Members are personally responsible or declaring an interest and respectfully advised to read the Code of Conduct for information)  
(ii). To note dispensations given to any member in respect of the agenda items listed below
4. To agree the minutes of the meeting held on 10<sup>th</sup> February 2020 as a correct record and sign them
5. Matters arising from the previous minutes
6. **Public Forum.** To receive questions from the public relating to issues on this agenda, allocation of two minutes per person.
7. **Planning**
8. **Finance** – To approve payment of invoices received, per payment schedule
9. **Request for a donation** – H.A.R.T to receive correspondence and decide thereon
10. **Village Pond Working Group** – To receive an update.
11. **Community Speed Watch Group** – To receive an update
12. **Chantry Meadows** - Update
13. **Asset List** – Annual review, to discuss and approve

- 14. Finance Risk Assessment** – Annual review, to discuss and approve
- 15. Highways** – To raise any issues.
- 16. Tree review** – To discuss hiring a tree surgeon to review the trees within the church yard/pond area/playground/cemetery and decide thereon
- 17. Police and Crime Plan** – To receive an update from Cllr Oxley
- 18. Playground Report** –To receive an update from the reports
- 19. Playground Annual Independent Report** – To receive the report and action any recommendations.
- 20. VE Day celebration** – To receive an update and grant opportunity.
- 21. Allotment Agreement** – Annual review, to discuss and agree thereon
- 22. Benches** – To highlight the benches which need cleaning and agree thereon
- 23. ERYC Town and Parish Council Charter Consultation** – To receive correspondence and decide thereon.
- 24. To receive/ note/ action all correspondence received.**
- 25. To receive Clerks report** of items / activities not covered elsewhere in the agenda
- 26. To receive Councillors reports**, notice & suggestions for future agenda items.
- 27.** To confirm date and time of the next Parish Council Meeting.

#### **Section B**

- 28.** To exclude the press and public from the meeting
- 29.** To agree the clerks expenses for the month