

Kilham Parish Council

Minutes of the Meeting held at the Kilham Village Hall on Monday 11th November, 2019, 7.30pm

PRESENT:

Councillors: Christine Snowden, Gerry Horner, David Tanner, Liz Sellers, Tracy Warrington, Merice Marshall, Bryan Woodward, Andy Oxley, Lorraine Scarth, Lucy Savile and Garry Gover.

5 members of the public attended, Ward councillors Jane Evison and Jonathan Owen.

Clerk: Claire Boston

To receive and note any apologies for absence. **157/19**

None received.

Declarations of Interest by Members in Items on the Agenda. **158/19**

Cllr Tanner declared a non-pecuniary interest in item number 173/19.

Cllr Gover declared a non-pecuniary interest in item number 168/19.

Co-option of Members – To Co-opt members onto the Parish Council **159/19**

A resolution was passed to co-opt Geoff Christie and Michael Bell on to the parish council, proposed by Cllr Savile and seconded by Cllr Tanner, all in favour. All the forms were duly signed.

Agreeing the Minutes of the Last Meetings. **160/19**

The minutes of the 14th October 2019 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Tanner and seconded by Cllr Warrington, all in favour.

Matters arising from the previous minutes **161/19**

154/19 – High Farm Middle Street has had the trees trimmed and the condition of the building has been passed to the empty property officer.

Public Forum - To receive questions from the public relating to issues on this agenda, allocation of two minutes per person. **162/19**

None.

Planning **163/19**

The following planning application was resolved to be approved

19/02762/PLF – Erection of a detached triple garage

Kilham Hall Driffield Road Kilham East Yorkshire YO25 4SP

19/02832/PLF & 19/02833/PLB – Erection of single storey extension to rear with roof light, alterations to and incorporation of existing store to create additional living accommodation following demolition of existing conservatory and kitchen and application of render to existing two storey extension and proposed single storey extension.

Rutland House Church Street Kilham East Yorkshire YO25 4SH

19/03213/TCA – KILHAM CONSERVATION AREA – Trim two Ash trees with at least a 3m clearing away from the side of the church.

All Saints Church Church Street Kilham East Yorkshire YO25 4RH

19/03163/PLF – Application of render to front elevation

Stone Cottage East Street Kilham East Yorkshire YO25 4RE

Remembrance Crosses – To agree the purchase of the crosses **164/19**

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A resolution was passed to purchase the crosses, £45.00, proposed by Cllr Gover and seconded by Cllr Tanner all in favour.

Finance - To approve payments of invoices received, per payment schedule. **165/19**
It was proposed by Cllr Snowden and seconded by Cllr Horner all in favour, that the following accounts be paid: Kilham Village Hall (rent) £16.50 (BACs), Advanced Trees and Grounds £288.00 (BACs, VAT £48.00), ERNLLCA £54.00 (BACs VAT £9.00), Kilham Village Hall (Grant) £200.00 (Chq 300200), Kilham Village Hall (Peppercorn rent) £1.00
Payments received:- None
The payment cheques were signed by two councillors. BACS payments to be authorised by two councillors online

Village Pond – To discuss the Pond area, work to be carried out and to set up a working group **166/19**
A working group was agreed, Cllr Woodward, Cllr Snowden and Cllr Warrington.
The area is to be assessed to establish what is required and to contact the school to see whether the children would be interested in being involved.

Community Speed Watch Risk Assessment – To discuss and adopt **167/19**
A resolution was passed to adopt the risk assessment, proposed by Cllr Gover and seconded by Cllr Waddington all in favour.

Community Speed Watch Group – Request for the parish council to purchase various pieces of safety equipment and a radar gun – to discuss and decide thereon. **168/19**
The Old Star agreed to purchase three Hi-Viz jackets and donate them to the community speed watch group. It was agreed that the members of the group were to go and try the jackets on to establish the sizes required before purchasing from the agreed suppliers.
The Chairman thank Cllr Saville for her generous donation.
Following advice from the police it was agreed that the parish council would not purchase the radar gun or any other pieces of safety equipment.

Parish Council Noticeboard – To discuss and agree thereon **169/19**
It was agreed that this would be a consideration within the budget projects.

Projects 2020/2021 – To propose future projects for consideration **170/19**
A list of projects was submitted, these include the construction of a new pathway in the church yard to connect the village hall (consultations/agreements to be carried out), work to be carried out at the village pond and area around the pond, noticeboard, VE Day celebrations and a picnic bench for the KPFA nature reserve.

Highways **171/19**
The HGV sign on Middle Street/Chapel Lane has been reported.
The footpath linking West End to Southside has been report as becoming impassable.
Concerns were raised regarding the inadequate drainage on Berrimans Lane and Darley Close.
The 30mph sign on Back Lane is leaning, potholes on Berrimans Lane and Pockthorpe Road.
Pasture Close the road surface is breaking up.

Playground reports – Review of the months reports **172/19**
No issues were raised.

Allotments – To agree on the hiring of a skip to clear the site and to review the rents for the next

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financial year.

173/19

A resolution was passed giving Cllr Tanner the authority to order a skip for the allotment on behalf of the parish council at a date suitable to all the allotment holders, proposed by Cllr Horner and seconded by Cllr Scarth. The parish council is to pay the cost of the skip hire.

A resolution was passed to keep the allotment rents at £25, the price is the same for all the plots, proposed by Cllr Gover and seconded by Cllr Horner, all in favour.

Village Christmas Tree – To receive an update and decide on the request from the sponsor for a promotional advertising notice to be placed next to the tree. **174/19**

A resolution was passed for a sponsor poster to be placed near the Christmas tree and acknowledgement of who purchased the tree placed in the newsletter, proposed by Cllr Savile and seconded by Cllr Bell, all in favour.

Willow Tree – To receive an update and decide thereon **175/19**

Professional advice was received from both ERYC and an independent arborist to the condition of the willow tree and whether trimming was required. A resolution was passed to monitor the tree on a regular basis but trimming of the branches would not be carried out this year by the parish council, proposed by Cllr Horner and seconded by Cllr Savile, all in favour.

Village Tree Survey – To discuss whether to have the trees surveyed and decide thereon **176/19**

A resolution was passed to continue to monitor the trees in the village and to received advice/guidance from an arborist on a regular basis, proposed by Cllr Snowden and seconded by Cllr Gover, all in favour.

Asset Working Group – To add a member onto the Asset working Group **177/19**

A resolution was passed for Cllr Gover to replace Cllr Horner on the Asset working group, proposed by Cllr Warrington and seconded by Cllr Oxley, all in favour.

Dementia Friendly Communities – To receive correspondence and decide thereon **178/19**

It was agreed that Kilham is a community which already cares for its community, the correspondence was received and noted, no further action to be taken.

Correspondence **179/19**

All correspondence is regularly forwarded to the councillors as required.

Clerk's Report **180/19**

A meeting was arranged with the members of the finance committee to prepare the 2020 budget to be recommended to the full council meeting in December.

The polling district survey and allowance survey were completed and submitted.

The concrete bases for the new benches in the playground will be laid once there is a break in the weather.

Councillors Reports **181/19**

Cllr Gover requested that Gateway entrances be placed on the next agenda.

Cllr Sellers asked for volunteers to help with the planting of the orchard at the KPFA

The date of the next parish Council meeting will be held on Monday 11th November 2019 at 7.30pm.

Section B

To exclude the press and public from the meeting **182/19**

A resolution was passed to exclude the press and public from the meeting, proposed by Cllr Oxley

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and seconded by Cllr Scarth, all in favour.

To agree the Death of a Senior figure protocol as previously discussed **183/19**
The contents of the protocol was agreed.

To agree the clerks expenses for the month **184/19**
A resolution was passed to agree the Clerks expenses, proposed by Cllr Snowden and seconded by Cllr Horner, all in favour.

There being no further business to discuss the Chairman closed the meeting at 9.20pm.