

Kilham Parish Council Parish Council Meeting

Councillors are hereby summoned to attend the above meeting on Monday 11 November, 2019, to be held from 7.30pm at Kilham Village Hall. Public and press are invited to attend.

Filming of meetings – A reminder to councillors and member of the public that due to the Openness of Local Government regulations it is possible that this meeting may be recorded by third parties. If members of the public do not wish to be filmed, please contact the clerk before the meeting starts.

Claire Boston, Clerk. kilhamparishcouncil@gmail.com

Agenda

Agenda Item 4 - Public Forum. Up to 15 minutes in total will be allocated at this point in the meeting for residents to give views and questions to the Council regarding items on this Agenda. Members of the public may not speak at the Parish Council meeting itself. Kilham Parish Council kindly requests advance warning from anyone wishing to film, record or take photographs during the meeting so that suitable provision can be made.

1. To receive and note any apologies for absence
2. (i). To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item. (Please note that the clerk cannot advise members of this. Members are personally responsible for declaring an interest and respectfully advised to read the Code of Conduct for information)
(ii). To note dispensations given to any member in respect of the agenda items listed below
3. **Co-option of a member** – To co-opt a member onto the Parish Council.
4. To agree the minutes of the meeting held on 14th October 2019 as a correct record and sign them
5. Matters arising from the previous minutes
6. **Public Forum.** To receive questions from the public relating to issues on this agenda, allocation of two minutes per person.
7. **Planning**
8. **Remembrance Crosses** – To agree the purchase of the crosses
9. **Finance** – To approve payment of invoices received, per payment schedule
10. **Village Pond** – To discuss the Pond area, work to be carried out and to set up a working group
11. **Community Speed Watch Risk Assessment** – To discuss and adopt
12. **Community Speed Watch Group** - Request for the parish council to purchase various pieces of safety equipment and a radar gun – to discuss and decide thereon
13. **Parish Council Noticeboard** – To discuss and agree thereon
14. **Projects 2020/2021** – To propose future projects for consideration and agree thereon

- 15. Highways** – To raise any issues
- 16. Playground Report** –To receive an update from the reports.
- 17. Allotments** – To agree on the hiring of a skip to clear the site and to review the rents for the next financial year.
- 18. Village Christmas Tree** – To receive an update and decide on the request from the sponsor for a promotional advertising board to be placed next to the tree.
- 19. Willow Tree** – To receive an update and decide thereon
- 20. Village Tree Survey** – To discuss whether to have the trees surveyed and decide thereon
- 21. Asset Working Group** – To add a member onto the Asset working group
- 22. ERYC Scrunity Committee** – Request for topics to be discussed in 2020/2021
- 23. Dementia Friendly Communities** – To receive correspondence and decide thereon
- 24. To receive/ note/ action all correspondence received.**
- 25. To receive Clerks report** of items / activities not covered elsewhere in the agenda
- 26. To receive Councillors reports**, notice & suggestions for future agenda items.
- 27.** To confirm date and time of the next Parish Council Meeting.

Section B

- 28.** To exclude the press and public from the meeting
- 29.** To agree the protocol as previously discussed
- 30.** To agree the clerks expenses for the month(s)