

Kilham Parish Council

Minutes of the Meeting held at the Kilham Village Hall on Monday 10th September, 2018, 7.30pm

PRESENT:

Councillors: Geoff Seward (Chairman), Gerry Horner, Gerard Conlin, Caroline Smith, Christine Snowden, Lorraine Scarth, Liz Sellers, David Tanner, Tracey Warrington and Jenny Walker.

0 members of the public attended,

Clerk: Claire Boston

To receive and note any apologies for absence. 107/18

Jane Humphry, Ward Councillors Jonathan Owen and Jane Evison.

Resignation of a councillor 108/18

Mark Buckle has resigned from the parish council.

Election of a Vice-Chairman 109/18

A resolution was passed to elect Christine Snowden as Vice-Chairman, proposed by Cllr Smith and seconded by Cllr Horner, all in favour.

Declarations of Interest by Members in Items on the Agenda. 110/18

Cllr Smith declared a pecuniary interest in item number 113/18 planning application 18/02464/PLF.
Cllr Tanner declared a non-pecuniary interest in item number 113/18 planning application 18/02819/TPO.

Agreeing the Minutes of the Last Meetings. 111/18

The minutes of the 09th July 2018 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Smith and seconded by Cllr Horner, all in favour.

Public Forum. 112/18

No members of the public were present.

Planning 113/18

18/02464/PLF – Erection of 2 dwellings, detached garage and detached games room
Land South of Cymarose North Back Lane Kilham YO25 4RU

Applicant: Mr G Brigham Application type: Full Planning Permission

Cllr Smith withdrawn from the discussion.

KPC objects to the planning application. The removal of the existing garage will affect the amenities/privacy of the neighbouring property. Also the plans do not indicate whether a retaining wall is to be erected along the boundary. Should the plans be approved we feel the retaining wall should be in keeping with the existing boundary.

18/02582/PLF – Erection of a dwelling

Land East of Buckrose Cottage South Side Kilham YO25 4ST

Applicant: Williams Application type: Full Planning Permission

Approved, proposed by Cllr Tanner and seconded by Cllr Conlin, all in favour.

18/02819/TPO – TPO ALL SAINTS CHURCH KILHAM – 1976 (ref:322) T9,T8,T7:T1,T2 and T3
Yew x3: create 1m clearance away from building and overhead power cables, reduce back from highway to behind kerb line

Applicant: East Riding of Yorkshire Council Application type Works to protected Trees.

Approved, proposed by Cllr Horner and seconded by Cllr Scarth, in all favour.

NAME: DATE: NUMBER:

18/02727/PLF – Erection of a two storey extension to the rear to provide annexe for extended family

Wayside Driffield Road Kilham YO25 4SP

Applicant: Mr P Webster. Application type: Full Planning Permission

Approved, proposed by Cllr Walker and seconded by Cllr Sellers, all in favour.

The following planning applications were resolved to be approved by ERYC

18/00343/PLF – Erection of a dwelling following demolition of 2 dwellings and barn

Brantons Farm York Road Kilham YO25 3TW

Finance - To approve payments of invoices received, per payment schedule. **114/18**

Yorkshire Internal Audit Service £200.00 (chq 300152).

Payments received: Allotment £14.50, Interest £0.35, Cemetery £240.00

It was proposed by Cllr Smith and seconded by Cllr Conlin, that the following accounts be paid:

The payment cheques were signed by two councillors. BACS payments to be authorised by two councillors online

The Chairman checked and signed the bank reconciliation.

Bank signatory – To elect a member as a signatory on the bank mandates **115/18**

.A resolution was passed for Cllr Snowden to be a bank signatory, proposed by Cllr Conlin and seconded by Cllr Horner, all in favour.

Internal Audit Report – To receive and approve the report **116/18**

The report was received by the council and approved, proposed by Cllr sellers and seconded by Cllr Scarth, all in favour.

Highways **117/18**

The retaining planks at the entrance of the village hall adjacent to the church yard are bowing, it was agreed that the work will be addressed on health and safety grounds.

Potholes to be reported on Berrymans Lane and Pockthorpe Road.

Part of the fencing alongside the meadow access footpath to the KPFA grounds are in a state of disrepair, this was referred to Cllr Sellers as the KPFA representative.

It was agreed for Mr Sykes to carry out the ground works to place the memorial bench in memory of Mr Girling. All costs per agreement of the family, to be covered from the funeral collection.

Fracking Working Group – An update from the working party. **118/18**

An update was presented by Cllr Scarth, a consultation is currently under way to changes being proposed in the planning legislation by central government.

A resolution was passed giving the fracking working group the authority to reply to the consultation on behalf of the parish council, proposed by Cllr Seward and seconded by Cllr Smith, all in favour.

The frack free group is preparing to ballot the village to propose Kilham becomes frack free.

During the Open Studios weekends Frack Free Kilham have asked for permission to place an information table within the Memorial Gardens, permission was given.

Playground reports – Review of the months reports **119/18**

No issues were raised. The picnic bench has been repaired.

ERYC WW1 Centenary Commemorations – Grant correspondence. **120/18**

It was agreed to pass the correspondence on to the church committee as they are arranging the centenary commemorations.

Village pond tree maintenance/fencing – To receive quote and decide thereon 121/18

The Willow tree has become overgrown and overhanging the neighbouring property, a quote has been received from Advanced Trees and Grounds at £250.00 net. A resolution was passed to accept the quote, proposed by Cllr Conlin and seconded by Cllr Smith, all in favour. A planning application will be submitted to ERYC.

A quote for to repair and paint the fence as been received from Mr Sykes at £314.00, a resolution was passed to accept the quote, proposed by Cllr Snowden and seconded by Cllr Scarth, all in favour.

Annual review of the following policies:- Publication, Home working, Lone working, Equality, Protocol. 122/18

A resolution was passed to accept all of the above policies, proposed by Cllr Smith and seconded by Cllr Sellers, all in favour.

Correspondence 123/18

- (a) All correspondence is regularly forwarded to the councillors as required.
- (b) Correspondence received from a resident regarding the straw barn.
- (c) Joint Local Forum dates
- (d) Invitation to meet the Police and Crime Commissioner for Humberside
- (e) Road closure Kilham Lane, Thwing, Thwing Road on 02/10/2108

Clerk's Report 124/18

I have spent a lot of time during summer working through the office paperwork to ensure that the parish council is compliant with the GDPR. All documents which we are required to keep have been delivered to ERYC archives, unrequired documents have been destroyed.

The date of the November meeting has been changed to the 05th November.

I am currently working through the new Standing Orders but due to changes in the legislation I am waiting for NALC to reissue a revised copy of the standing orders.

I have received confirmation of a business account with Cleveland and the road salt has been ordered.

The BT manhole cover on Burton Road has been replaced.

The fly tipping on Green Lane off Harpham Lane has been reported to ERYC

The allotment plot vacancy has been filled.

Councillors Reports 125/18

Concerns were raised to the fly tipping on Harpham Road.

The date of the next parish Council meeting will be held on Monday 08th October 2018 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 9.00pm.

Section B

To exclude the press and public from the meeting 126/18

No public were present

To agree the clerks expenses 127/18

All expenses were agreed, proposed by Cllr Smith and seconded by Cllr Conlin, all in favour.