

# Kilham Parish Council

Minutes of the Meeting held at the Kilham Village Hall on Monday 08<sup>th</sup> October, 2018, 7.30pm

## PRESENT:

Councillors: Geoff Seward (Chairman), Gerry Horner, Caroline Smith, Lucy Savile, Christine Snowden, Liz Sellers, David Tanner and Jenny Walker.

1 member of the public attended,

Clerk: Claire Boston

## **To receive and note any apologies for absence. 128/18**

Jane Humphry, Gerard Conlin, Lorraine Scarth, Ward Councillors Jonathan Owen and Jane Evison.

## **Declarations of Interest by Members in Items on the Agenda. 129/18**

None were declared.

## **Agreeing the Minutes of the Last Meetings. 130/18**

The minutes of the 10<sup>th</sup> September 2018 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Horner and seconded by Cllr Sellers, all in favour.

## **Public Forum. 131/18**

A resident attended the meeting to introduce herself to the council and declare an interest in becoming a member of the council.

## **Planning 132/18**

**18/02966/PLF** – Alternations and conversion of redundant agricultural building to form 2 holiday units and removal of 2 portal framed buildings.

Swaythorpe Farm Swaythorpe Road Kilham East Yorkshire YO25 3ED

Applicant: JSR Farms Ltd. Application type: Full Planning Permission

Approved, proposed by Cllr Snowden and seconded by Cllr Smith, all in favour.

**18/03137/PLF** – Erection of dormer extensions to front and rear and internal alterations to create first floor, alterations to front porch.

Stoneville South Grove Kilham East Yorkshire YO25 4SL

Applicant: Mr J Taylor Application type: Full Planning Permission

Approved, proposed by Cllr Savile and seconded by Cllr Snowden, all in favour.

## **Finance - To approve payments of invoices received, per payment schedule. 133/18**

Mr V Sykes £580.00 (chq 300154), PKF Littlejohn £240.00 (BACS, VAT £40.00), ERYC (KPFA lease) £500.00 (BACS), HMRC £269.60 (chq 300156), Mr V Sykes £814.00 (chq 300157).

It was proposed by Cllr Smith and seconded by Cllr Seward, that the following accounts be paid: The payment cheques were signed by two councillors. BACS payments to be authorised by two councillors online

## **External Audit Report – To receive and approve the report 134/18**

The report was received by the council and approved, proposed by Cllr Horner and seconded by Cllr Walker, all in favour. The report to be placed on the parish council website.

## **Future projects – To discuss and agree thereon 135/18**

A future project discuss was to extend the village hall playground.

NAME: ..... DATE: ..... NUMBER: .....

**Finance meeting** – To agree a new member onto the Admin, Finance & Personnel committee and agree a meeting date. **136/18**

A resolution was passed for Cllr Walker to join the committee and a date for the meeting was arranged.

**Highways** **137/18**

The white lines on Middle Street outside of the Bay Horse have worn away, to report to ERYC.

A quote has been received from Mr Sykes to repair the broken panels at the village hall entrance for £80, the quote has been accepted by the clerk due to safety concerns.

**Grass Cutting Contract** – To agree the contract details, work schedule and advertisement

**138/18**

A resolution was passed to accept the grass cutting specifications and to advertise the contract, proposed by Cllr Smith and seconded by Cllr Tanner, all in favour.

**Fracking Working Group** – An update from the working party. **139/18**

The fracking working group have submitted a reply to the public planning consultation on behalf of the parish council.

**Cemetery Fees/Regulations** – Annual review **140/18**

A resolution was passed to make no changes to the existing fees and regulations, proposed by Cllr Horner and seconded by Cllr Sellers, all in favour.

**WW1 Centenary Anniversary** – To receive correspondence regarding commemorative decorations, the costs involved and agree thereon. **141/18**

No correspondence was received therefore no decisions could be made.

**Playground reports** – Review of the months reports **142/18**

No issues were raised. Most of the play equipment has now been painted by Cllr Tanner.

**Correspondence** **143/18**

(a) All correspondence is regularly forwarded to the councillors as required.

(b) Post office scam mail poster

(c) Request for more bins in the village

(d) Thank you letter from Driffield School for the donation and to request a donation next year

(e) Festive lights forms have been submitted from ERYC

(f) Correspondence was received from a resident requesting further dog bins to be placed around the village.

**Clerk's Report** **144/18**

No report was submitted.

**Councillors Reports** **145/18**

Cllr Savile – There will be no Santa Sunday this year and the village shop will be closing at the end of this month.

Cllr Seward – I have received a request from a member of the school governor's, asking for support from the parish council by sending a letter to ERYC highways requesting safety barriers to be placed on Driffield Road in front of the school gates. All councillors were in support.

The date of the next parish Council meeting will be held on Monday 05<sup>th</sup> November 2018 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 9.10pm.

**Section B**

**To exclude the press and public from the meeting**

**146/18**

No public were present

**To agree the clerks expenses**

**147/18**

All expenses were agreed, proposed by Cllr Smith and seconded by Cllr Seward, all in favour.