

Kilham Parish Council

Minutes of the Meeting held at the Kilham Village Hall on Monday 11th June, 2018, 7.30pm

PRESENT:

Councillors: Geoff Seward (Chairman), Gerry Horner, Gerard Conlin, Lorraine Scarth, Megan Price, Jane Humphry, Caroline Barratt, Christine Snowden, Lucy Savile, Cllr Sellers and Cllr Tanner .

2 members of the public attended.

Clerk: Claire Boston

To receive and note any apologies for absence. **055/18**

Mark Buckle, Ward Councillors Jane Evison and Jonathan Owen

Declarations of Interest by Members in Items on the Agenda. **056/18**

Cllr Smith declared a no- pecuniary interest in item number 074/18

Agreeing the Minutes of the Last Meeting. **057/18**

The minutes of the 14th May 2018 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Snowden and seconded by Cllr Horner, all in favour.

Public Forum. 058/18

Two residents introduced themselves for the position of councillor.

Planning **059/18**

There was no planning to report.

New Permission in Principle Process – Correspondence received from ERYC Planning Department **060/18**

Correspondence was received.

Finance - To approve payments of invoices received, per payment schedule. **061/18**

ERYC £452.59 (VAT £75.43, chq no 300145), Administration costs £375.18 (chq no 300146), ALCC £7.50 (chq no 300147), SLCC £49.25 (chq no 300148), Mr Sykes £1,120.00 (chq no 300149)

Payments received: Interest £0.34, VAT refund £928.56, Allotment rents £50.00

It was proposed by Cllr Price and seconded by Cllr Smith, that the following accounts be paid:

The payment cheques were signed by two councillors. BACS payments to be authorised by two councillors online

The Chairman checked and signed the bank reconciliation.

A resolution was agree to remove Sandra Van der Kooij as a bank signatory, proposed by Cllr Conlin and seconded by Cllr Snowden, all in favour

A resolution was agreed for Cllr Conlin to be added as a signatory to the internet bank account, proposed by Cllr Horner and seconded by Cllr Price, all in favour.

A change of surname is required for Cllr Smith and all relevant paperwork was completed and signed for all of the above.

NAME: DATE: NUMBER:

Village Pond Fence posts – To discuss and agree a quote for replacing a number of fence posts **062/18**

A quote has been received from Mr Sykes to replace five of the rotted posts around the pond at a cost of £185.00. Proposed by Cllr Scarth and seconded by Cllr Sellars, all in favour.

Village Task Force Walkabout – Report schedule received **063/18**
The report schedules were received by the councillors.

Highways – Raise any issues. **064/18**
North Back Lane is not in an acceptable condition, the clerk to make enquiries.
The new surface which has been recently laid by ERYC on Back Lane is already starting to wear away.

Fracking Working Group – An update from the working party. **065/18**
The fracking working group discussed the idea of sending out a questionnaire to all households. After a lengthy discussion the proposal was rejected as Kilham has yet to receive any specific planning applications.

Playground reports – Review of the months reports **066/18**
No concerns were raised.

GDPR **067/18**

(a) To discuss and agree the GDPR audit
A resolution was passed to agree the GDPR audit, proposed by Cllr Savile and seconded by Cllr Smith, all in favour.

(b) To discuss and agree the Retention Policy
A resolution was passed to agree the Retention Policy, proposed by Cllr Price and seconded by Cllr Humphry, all in favour.

(c) Cllrs Privacy Policy to agree and sign the consent form
A resolution was passed to agree the Privacy Policy, proposed by Cllr Tanner and seconded by Cllr Horner, all in favour.

Archiving – To agree the archiving of documents to ERYC **068/18**
A resolution was passed to archive all appropriate documentation to ERYC, proposed by Cllr Conlin and seconded by Cllr Price, all in favour.

ERYC Broadband – To receive correspondence **069/18**
Correspondence was received.

ERYC Public Spaces Protection Orders consultation 2019 – To review and agree thereon **070/18**
Correspondence was received and no further action required.

Road Grit – To receive a quote for bulk buying road grit and agree thereon **071/18**
To defer to a future meeting, awaiting quotes.

Bus Service – New time table (09/05/2018) **072/18**
Correspondence received, available on the parish council website.

Lissett Community Wind Farm Fund – New fund – to discuss and agree a new project **073/18**
Deferred to the next meeting.

NAME: DATE: NUMBER:

Memorial to the Late John Girling

074/18

(a) To discuss and agree the location of a memorial bench for the late John Girling on behalf of the family and extension of the bench base.

A resolution was passed to place the bench in the area of the Bull Ring, proposed by Cllr Conlin and seconded by Cllr Price, all in favour.

(b) To discuss and agree to waive the burial fees by the Parish Council for the late Cllr John Girling for services to the village.

A resolution was passed to agree to waiving the burial fee due to John’s long service to the village and being a serving parish councillor.

Correspondence

075/18

(a) All correspondence is regularly forwarded to the councillors as required.

(b) The parish council has been approached by a gentleman who wishes to donate his landscape survey to the village for reference, all councillors agreed.

(c) ERYC The vacancy for a councillor can now be filled.

(d) Request to complete short CIL survey

(e) My Community Alert (placed on the parish council website)

(f) HART newsletters

Clerk’s Report

076/18

I have been working with the Internal Auditor and received all correspondence back, all financial documentation has now been sent to the External Auditor for reviewing.

I am working through the needs of the GDPR regarding the Allotments and the website.

Councillors Reports

077/18

Cllr Humphry – There was a collision between a delivery lorry and parked car outside my house.

Cllr Seward – Last year we were trying to identify who owned a patch on land at Chantry Meadows, this is to be chased, in the meantime Mr Sykes has agreed to trim and remove the weeds to tidy the area.

Would the councillors be able to give a second opinion to the trees along North Back Lane, close to Church Lane to see whether they are in need of trimming.

Cllr Conlin – I will be looking at the graves in July, volunteers will be needed.

The date of the next parish Council meeting will be held on Monday 09th July 2018 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 9.50pm.