

Kilham Parish Council

Minutes of the Meeting held at the Kilham Village Hall on Monday 09th April, 2018, 7.30pm

PRESENT:

Councillors: Geoff Seward (Chairman), Mark Buckle (Vice-Chairman), , Gerry Horner, Gerard Conlin, Lorraine Scarth, Megan Price, Jane Humphry, Caroline Barratt, Christine Snowden and Lucy Savile .

4 members of the public attended.

Clerk: Claire Boston

To receive and note any apologies for absence. **001/18**
John Girling, Ward Cllr J Evison and Ward Cllr J Owen

Declarations of Interest by Members in Items on the Agenda. **002/18**
None were declared.

Agreeing the Minutes of the Last Meeting. **003/18**
The minutes of the 12th March 2018 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Buckle and seconded by Cllr Horner, all in favour.

Resignation of councillors – Information only **004/18**
Denise Hayhurst and Sandra Van der Kooij have resigned as councillors. The positions have been reported to ERYC and advertised.

Public Forum. 005/18
Two residents attended to express their interest in becoming councillors, each giving a brief introduction.
Objections were express to the planning application 17/01079/STOUT

Planning **006/18**
18/00844/TELCOM – Installation of electronic communications apparatus comprising a streetworks pole with 1 omni-antenna at 12.8m high, GPS antenna at 12.3m high, a 3G omni antenna at 11.6m high and ancillary equipment.
Kilham Telephone Exchange Burton Road Kilham East Yorkshire
Applicant: Arqiva Ltd Application type: Telecommunications – Prior Notification
Approved, proposed by Cllr Horner and seconded by Cllr Conlin, 10 for 1 abstained.

18/00343/PLF – Erection of a dwelling following demolition of 2 dwellings and barn. **007/18**
Brantons Farm York Road Kilham East Yorkshire YO25 3TW
Applicant: Mr N Clark Application type: Full Planning Permission
Approved, proposed by Cllr Savile and seconded by Cllr Snowden, all in favour.

17/01079/STOUT – Outline – Erection of 39 dwellings following demolition of light industrial buildings (Access, Appearance, Layout, and Scale to be considered) (AMENDED SITE LAYOUT)
Land South East of Clackna Farm East Street Kilham East Yorkshire YO25 4RF **008/18**
Applicant: Mr R Webster & Ms J Thompson Application Type: Outline Planning Permission
Kilham Parish Council once again strongly objects to the planning application and stands by our previous objection letters of the 14th March 2018 and the 29th June 2017.
We welcome the slight alterations made to the plans but still consider 39 dwellings to be an excessive development of the site, especially as it is located within a conservation zone.

NAME: DATE: NUMBER:

For the reasons stated in our letter of the 14th March, the removal of the properties 37-40 and potentially planted with appropriate trees/shrubs, would address the concerns of the neighbouring properties and allow full access to the boundary walls. This section of land would also be a more practical location to create a parking zone.

Reassurance still has not been received that the sewage system will not be connected to the villages existing facility. The current system is already operating at its capacity; this issue has been repeatedly made by the parish council and discussed with Mr Stephen Hunt, the head of the planning department. Kilham has in the past suffered with flooding and this had a heavy financial impact on both the residents and ERYC. Any new development should be routed directly into the pumping station.

Finance - To approve payments of invoices received, per payment schedule. **009/18**
ERNLLCA £498.74(chq 300137), ICO £35.00 (chq 300138), Administration costs £370.03 (Chq 300139), HMRC £223.60 (Chq 300140), ERYC £500.00 (BACS), ERYC £169.26(BACS)
It was proposed by Cllr Buckle and seconded by Cllr Barratt, that the following accounts be paid:
Payments received:- Interest £0.22
The payment cheques were signed by two councillors. BACS payments to be authorised by two councillors online
The Chairman checked and signed the bank reconciliation.

Year End Accounts

- (a) To approve and agree the Year End Accounts **010/18**
A resolution was passed to agree the Year End Accounts, proposed by Cllr Buckle and seconded by Cllr Scarth, all in favour

- (b) Certification of Exemption – To read, agree and sign/date **011/18**
Not applicable

- (c) Annual Governance Statement – **012/18**
(Part 1) To carry out a review of the effectiveness of the system of internal control
The following policies are in place:- KPC Risk Assessment, KPC Risk Schedule, Financial regulations, chqs/BACS signed by two cllrs. Bank reconciliations are checked and signed each month. Policies are reviewed annually.
A resolution was passed to agree that there are the correct controls in place, proposed by Cllr Price and seconded by Cllr Conlin, all in favour.

(Part 2) To answer all the questions on the Governance Statement **013/18**
Each question was read out and answered by the councillors present.

(Part 3) To approve the Account Statement by resolution **014/18**
A resolution was passed to approve the Account Statement, proposed by Cllr Horner and seconded by Cllr Savile, all in favour

(Part 4) To sign and date the form by the Chairman of the meeting. **015/18**
The form was signed and dated

- (d) Accounting Statement –

(Part 1) To review and agree the figures on the Accounting Statement **016/18**
The figures entered were checked and agreed.

(Part 2) To approve the Accounting Statement by resolution **017/18**
A resolution was passed to agree the Accounting Statement, proposed by Cllr Snowden and seconded by Cllr Humphry, all in favour

(Part 3) To sign and date the form by the Chairman of the meeting. **018/18**
The form was signed and dated

(e) To ensure all the sections of the Annual Return are signed and dated **019/18**
All checks were carried out.

Village Task Force Walkabout 2018 – To collate a list of items to be highlighted **020/18**
Various items were raised and a list created.

Highways –

(a) Raise any issues. **021/18**
All issues of concern were highlighted for the village walkabout, to report to the highway engineer.

(b) Back Lane damaged verges Cllr Humphry – to discuss and agree thereon **022/18**
The verges along Back Lane have been churned by contractors trailers and made worse by the amount of rain over the winter period. No action was agreed.

Fracking Working Group – An update from the working party. **023/18**
A FAQ is to be placed on the fracking page of the website. The previous presentation was well attended with around 100 people and to date no reply has been received from INEOS.
A Fracking working group meeting is to be arranged.

Playground reports – Review of the months reports **024/18**
No issues were raised.

Playground Equipment – To discuss the refurbishment of the equipment and agree thereon **025/18**
A resolution was passed for the purchase of the paint/primer and for the equipment to be painted, proposed by Cllr Seward and seconded by Cllr Buckle, all in favour.

Community Led Affordable Housing for Kilham – Correspondence received and decide thereon **026/18**
It was agreed to recommend that this presentation is given at the parish/town council cluster meeting.

ERYC Ward Councillors Cluster group – To collate a list of topics to be submitted **027/18**
No topics were raised.

ERYC Town and Parish Liaison Meeting – To receive correspondence and agree thereon **028/18**
No further action to be taken.

ERYC Amendment to the Register of Interests and Code of Conduct – To receive correspondence and discuss **029/18**
The correspondence was received, no further action taken.

Kilham War Memorial – Notification of Designation Decision **030/18**
Notification has been received that Kilham’s War Memorial has been awarded Listed Building Status.

Cemetery - To discuss the maintenance work to be carried out and agree thereon **031/18**
A resolution was passed to agree for maintenance work to be carried out at the entrance of the cemetery, two quotes received AE Smith £1,600 and Mr Sykes £2,600, it was agreed that the work would be given to AE Smith, proposed by Cllr Horner and seconded by Cllr Buckle, all in favour.

A resolution was passed to remove a number of overhanging branched over grave stones, quote required to crown lift a number of trees and the bench to be cleaned, proposed by Cllr Humphry and seconded by Cllr Snowden, all in favour.

Kilham Allotments – To discuss amendments to the Tenancy Agreement. **032/18**
A resolution was passed to agree the amendment of the tenancy Agreement to include that the tenants must maintain the interior of the boundary hedgerow, proposed by Cllr Horner and seconded by Cllr Conlin, all in favour.

Correspondence **033/18**
(a) All correspondence is regularly forwarded to the councillors as required.
(b) Joint Mineral Local Plan

Clerk’s Report **034/18**
The Cllr vacancy notices were posted to ERYC, if not contested co-option may proceed from the 10th April.
The Commercial Waste Form was completed and posted.
The pothole on Kilham Lane was reported to Highways.
BT was contacted with regards to the manhole cover of Middle Street being set lower than the footpath, the engineer attended and stated that the manhole cover was in the correct position but the fault lays with ERYC as at some point in the past they have resurfaced the footpath.
We have been given an extension to complete the end of project report by the Lissett Community Wind Farm fund.

Councillors Reports **035/18**
No reports were received.

The date of the next parish Council meeting will be held on Monday 14th May 2018 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 9.25pm.