

# Kilham Parish Council

Minutes of the Meeting held at the Kilham Village Hall on Monday 10<sup>th</sup> April, 2017, 7.30pm

## **PRESENT:**

Councillors: Geoff Seward (Chairman), Christine Snowden, Caroline Barratt, John Girling, Denise Hayhurst, Sandra Van der Kooij, and Gerry Horner

0 members of the public present, Ward Councillors Jane Evison and Jonathan Owen.

Clerk: Claire Boston

## **1. Apologies:**

Mark Buckle, Gerard Conlin, Lucy Savile, Lorraine Scarth and Jane Humphry.

## **2. Declarations of Interest by Members in Items on the Agenda.**

None were declared.

## **3. Agreeing the Minutes of the Last Meeting.**

The minutes of the 13<sup>th</sup> March 2017 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Snowden and seconded by Cllr Hayhurst, all in favour.

## **4. Public Forum.**

No members of the public were present.

## **5. Finance - To approve payments of invoices received, per payment schedule.**

It was proposed by Cllr Barratt and seconded by Cllr Hayhurst that the following accounts be paid: Clerks salary & exp £381.23. ICO £35.00, HMRC £250.80, ERYC £500.00, ERNLLCA £489.38. The payment cheques were signed by two councillors. BACS payments to be authorised by two councillors online.

## **6. Asset List – Annual review, to agree and approve**

A resolution was passed to agree the amended Asset List, proposed by Cllr Van der Kooij and seconded by Cllr Barratt, all in favour.

## **7. Year End Accounts –**

(a) Assertion form – To answer all questions and resolve to agree

Proposed by Cllr Barratt and seconded by Cllr Snowden, all in favour

(b) To approve and agree the Year End Accounts

Proposed by Cllr Snowden and seconded by Cllr Van der Kooij, all in favour.

(c) To complete and approve the Annual Governance Statement

Proposed by Cllr Van der kooij and seconded by Cllr Horner, all in favour.

(d) To approve the Accounting Statement

Proposed by Cllr Horner and seconded by Cllr Barratt, all in favour.

(e) To ensure all the sections of the Annual Return are signed and dated.

## 8. Planning

*The following planning applications were resolved to be granted:-*

17/00496/TCA – KILHAM CONSERVATION AREA: T2 Sycamore: Fell; due to structural impact on historic wall, and excessive shading/extended growth. G1 Linear group of multi-stem Ash: Fell; due to structural impact on historic wall, and excessive shading/extended growth. T3 Laburnum: Fell; over-mature and decaying stem, T4 Walnut: Fell; poor form and leaning, T6 Scot Pine: Fell; inappropriate species and location, T7 Spruce: Fell; poor form and inappropriate species. T8 Sycamore; Pruning; Crown clean, lift canopy to 4m clear all round, reduce extension to North by up to 3m (TPO ) T10 Sycamore: Pruning; crown lift to 4m clear all round and reduce width to west by up to 3m to promote Norway maple T9.

Orchard House East Street Kilham East Yorkshire YO25 4RE

Applicant: Mrs Catherine Staite. Application type: Tree Works in Conservation Areas.

16/04310/REM – Erection of 1 dwelling (Plot 4) all matters to be considered (15/01551/OUT)

Land South of Northside North back Lane Kilham East Yorkshire YO25 4RU.

17/00316/REM – Erection of detached dwelling, garage and associated access on plot 2, following outline application 15/01551/OUT (all matters to be considered).

Land South of Northside North Back Lane Kilham YO25 4RU.

17/00548/TPO – TPO KILHAM NO.2 – 1982 (REF:354) T6: Ash T1: Pruning: Remove over extended and weak limb to south, at approx. 2m AGL, back to stem.

Orchard House East Street Kilham YO25 4RE

## 9. Highways – Raise any issues.

Potholes on Kilham Road.

## 10. Website – To discuss the change of website host and agree thereon

A resolution was passed to change to East Riding College, £99.99 for two years followed by £39.99 for the next two years, proposed by Cllr Snowden and seconded by Cllr Barratt, all in favour.

## 11. KPFA – Approve grant

A resolution was passed to approve a grant of £3,000, proposed by Cllr Barratt and seconded by Cllr Van der Kooij, all in favour.

## 12. Allotment Rents – Annual review and agree thereon.

A resolution was passed to maintain the annual rent at £25.00, proposed by Cllr Horner and seconded by Cllr Barratt, all in favour.

## 13. Playground reports – Review of the months reports

No issues were raised.

## 14. Correspondence

- (a) All correspondence is regularly forwarded to the councillors as required.
- (b) Estuary TV – Local parish news
- (c) A request was received for a breakdown of the precept (a reply was duly sent)
- (d) An email has been received from a resident highlighting concerns to the amount of HVG through the village.
- (e) Safe and Sound Fund ERYC
- (f) Parish Transport Champion Nomination form
- (g) ERYC Civic Service invitation

**15. Clerk's Report**

Reported once more the clattering manhole cover on Middle Street also reported the potholes on North Back Lane and Kilham Road.

**16. Councillors Reports**

Cllr Seward – The bin at the Memorial Garden still has not been fitted. The church warden has informed me that the church clock has something wrong with its mechanism.

Cllr Hayhurst – I have written to EYMS enquiring as to whether they will fund some sort of bus stop within Kilham.

Cllr Snowden – The WI are looking to organise a litter pick.

The date of the next parish Council meeting will be held on Monday 08<sup>th</sup> May 2017 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 8.55pm.