

Kilham Parish Council

Minutes of the Annual Meeting held at the Kilham Village Hall on Monday 09th May, 2016 7.30pm

PRESENT:

Councillors: Geoff Seward (Chairman), Mark Buckle (Vice-Chairman), Christine Snowden, Sandra Van der Kooij, Gerry Horner, John Girling, Megan Price, Lucy Savile.

3 members of the public.

Clerk: Claire Boston

1. Election of the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.

Cllr Seward was nominated and accepted the position of Chairman for another term. The Declaration of Acceptance of Office form was signed. Proposed by Cllr Horner and seconded by Cllr Buckle, all councillors in favour.

2. Election of the Vice Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office.

Cllr Buckle was nominated and accepted the position of Vice-Chairman for another term. The Declaration of Acceptance of Office form was signed. Proposed by Cllr Van der Kooij and seconded by Cllr Horner, all councillors in favour.

3. Apologies:

Cllr Conlin, Cllr Hayhurst, Cllr Barratt, Cllr Humphry and Cllr Scarth.

4. Declarations of Interest by Members in Items on the Agenda.

None were declared.

5. Agreeing the Minutes of the Last Meeting.

The minutes of the 11th April 2016 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Buckle and seconded by Cllr Snowden, all in favour.

5. Public Forum.

The meeting was closed at 7.50pm and reopened at 8.00pm

The applicant for the Old Town planning application addressed the council and answered questions relating to his two planning applications.

7. To review and adopt the Standing Orders for Kilham Parish Council

A resolution was passed to adopt the existing Standing Orders.

Proposed by Cllr Buckle and seconded by Cllr Snowden, all councillors were in favour.

8. To review and adopt the Financial Regulations for Kilham Parish Council

A resolution was passed to adopt the Financial Regulations. Proposed by Cllr Van der Kooij seconded by Cllr Snowden, all councillors were in favour.

9. To appoint members to serve on working parties for this year.

Administration/Finance/Personnel Working Group

Cllr Seward, Cllr Van der Kooij, Cllr Buckle, Cllr Barratt.

Asset list working group

Cllr Conlin, Cllr Snowden and Cllr Seward.

Newsletter feedback group

Cllr Buckle, Cllr Horner, Cllr Snowden

10. To appoint representatives to liaise with other village organisations.

The following councillors volunteered to be the representatives to the village organisations:-

Village Hall – Cllr Price

Neighbourhood Watch - Cllr Seward

Youth Club – Cllr Price

Transport – Cllr Hayhurst (to agree)

KPFA – Cllr Buckle

School Governors – Cllr Buckle

WI – Cllr Snowden

All the above representatives were agreed by the councillors present.

11. To fix the dates and times of ordinary meetings.

A resolution was passed that the Kilham Parish Council meetings will be held on the second Monday of the month, excluding August, in Kilham Village hall, at 7.30pm. A full list was issued to all the councillors and will be placed onto the Parish website.

Proposed by Cllr Horner and seconded by Cllr Price, all in favour.

12. Finance - To approve payments of invoices received, per payment schedule.

It was proposed by Cllr Buckle and seconded by Cllr Van der Kooij that the following accounts be paid: Clerks salary & Exp £374.58, Renewal of Web name £130.35, A.E Smith £144.00, YAS £1,699.00

Payments received: First instalment of the precept £10,000.00

The payment cheques were signed by two councillors, BAC payments need two councillors to authorise them.

13. Village Hall.

Cllr Price attended the Village Hall meeting and was pleased to report that the committee members remain in their current position and it is business as usual.

14. Village Task Force – Update

Cllr Seward, Cllr Snowden and Cllr Hayhurst attended the village task force walkabout, highlighting various issues to be tasked to ERYC for repair, repainting or to be referred to the engineering team. The report received from ERYC was discussed in detail.

It was agreed for the clerk to contact local parishes to see how they have dealt with speeding through the village in locations where children play.

Cllr Seward agreed to correspond with our Ward Councillors to discuss the problem of speeding along Back Lane and the recommendation for road signage.

15. Planning.

16/00202/PLF – Erection of a dwelling (AMENDED PLANS) at land East of Old Townend Farm, West End, Kilham. YO25 4RR for Mr D Stephenson.

Application type: Full Planning Permission.

The Parish Council recommends that the application should be approved. The council believes issues raised from the original application have been addressed.

Proposed by Cllr Snowden and seconded by Cllr Savile, all in favour.

16/01245/PLF – Erection of single storey extension following demolition of existing and conversion of outbuilding to utility room. Old Townend Farm, West End, Kilham YO25 4RR.

Applicant: Mr David Stephenson. Application type: Full Planning Permission.

The council recommend that the application should be approved.

Proposed by Cllr Buckle and seconded by Cllr Horner, all in favour.

16/01200/OUT – Outline – Erection of a dwelling and garage (Access and scale to be considered) land South of Northgates, North Back Lane, Kilham YO25 4RX.

Applicant: Mr D Milner. Application type: Outlined Planning Permission.

The Parish Council made no observation upon this application.

Proposed by Cllr Van der Kooij and seconded by Cllr Price, all in favour.

16/01301/PLB – External and internal alterations, including conversion of coal store to utility and shower room. The Cottage, Church Street, Kilham. YO25 4RG.

Applicant: Mr S M Harris. Application type: Listed Building Consent.

The council recommend that the application should be approved.

Proposed by Cllr Horner and seconded by Cllr Snowden, all in favour.

16. ERYC Preliminary Draft Community Infrastructure Levy Charging Schedule consultation

The schedule was discuss, no further action to be taken.

17. Rural transport – update

Deferred

18. Correspondence.

(a) Councillors have rec'd throughout the month relevant correspondence via email

(b) ERYC Local Plan – Notice of adoption of the Affordable Housing Supplementary Planning Document (April 2016).

(c) ERYC Local Plan – Consultation on Draft Open Space Supplementary Planning Document (SPD)

19. Clerk's Report.

Last Wednesday I visited the Internal Auditor with the accounts/documents, I am waiting for his report.

Invoices have been sent to all the allotment holders.

20. Councillors' Reports.

There were no reports.

The date of the next parish Council meeting will be held on Monday 13th June 2016 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 8.51pm.