

Kilham Parish Council

Minutes of the meeting held at the Village Hall on Monday 14th March 2016, 7.30pm

Present:

Councillors: Geoff Seward (Chairman), Mark Buckle (Vice-Chairman), Christine Snowden, Gerry Horner, Gerard Conlin, Jane Humphry, John Girling, Caroline Barratt, Denise Hayhurst, Lucy Savile, Megan Price, Lorriane Scarth

8 members of the public were present.

Clerk: Claire Boston

The Chairman read out the recording of the meeting statement.

1. Apologies for absence:

Sandra Van der Kooij, Jonathan Owen, Jane Evison.

2. Declarations of Interest by members in Items on the Agenda

None were declared.

3. Agreeing the Minutes of the Last Meeting.

The minutes of the 08th February 2016 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Barratt and seconded by Cllr Horner. All councillors were in favour.

4. Co-option of a councillor

It was proposed by Cllr Snowden and seconded by Cllr Hayhurst that Mrs Lorraine Scarth be co-opted as a councillor, all in favour. All the relevant paperwork was signed. Cllr Scarth joined the meeting.

5. Public Forum

The meeting was closed at 7.35pm and reopened at 7.50pm.

Eight members of the public attended the meeting to express their objections to the planning application 16/00202/PLF.

6. Planning.

16/00202/PLF- Erection of a dwelling land East of Old Townend Farm, West End Kilham YO25 4RR. Applicant: Mr D Stephenson. Application type: Full Planning Permission.

Kilham Parish Council objects to the proposed planning application on the following grounds:

- (a) The proposed location of the property will have a detrimental impact on the neighbouring properties.
- (b) The shadowing that would be caused from the proposed structure would result in a loss of sunlight to the neighbours properties/gardens, resulting in a loss of their existing amenities.
- (c) The proposed structure is located so closely to the boundaries that the property would be too oppressive to the neighbouring properties.
- (d) The Parish Council recommends that this planning application is referred to a planning committee for consultation.
- (e) The area of land on which the planning application is proposed, is upon an old pit site, it is unknown what materials were used to infill.
- (f) A number of residents attended the Parish Council meeting to object to this application. Proposed by Cllr Buckle and seconded by Cllr Conlin, all in favour.

16/00658/PLF – Erection of an agricultural building for free range egg production with associated feed bins and hardstandings. Little Westfield, Main Street, Cottam YO25 3BY. Applicant: F A Burton & Son. Application type: Full Planning Permission. Approved, Proposed by Cllr Hayhurst and seconded by Cllr Horner, all in favour.

The following planning application was resolved to be granted by ERYC
15/03803/PLF – Erection of a two storey oak framed link extension and barn conversion form additional accommodation. Eastgate Cottage Woldgate Kilham YO25 4RY.

7. Finance.

It was proposed by Cllr Price and seconded by Cllr Girling that the following accounts be paid: Clerks salary & exp £371.68, Fitzpatrick Woolmer £2,456.32, HMRC £207.40, Cyan £384.99. Payments received: Interest £0.29, Insurance claim repayment £309.99. The payment cheques were signed by two councillors within the meeting. The bank reconciliation was reviewed and signed by the Chairman.

8. Payroll administration – To discuss using an accountancy company to administrate the payroll.

A resolution was passed to transfer the administration of the payroll to an outside contractor, proposed by Cllr Price and seconded by Cllr Humphry, all in favour.

9. Request for a donation – A McGregor

The Parish Council is not empowered to donate to individuals.

Proposed by Cllr Snowden and seconded by Cllr Barratt for a letter to be sent wishing good luck in her time abroad.

10. Information Board - Delivery of the Information Board, to arrange/authorize a site meeting to agree positioning and arrange/authorize the fitting of.

The Information Board has been delivered. A resolution was passed giving the Information Board working party the authority (1) to agree the site of the board (2) arrange for the contractor to secure the Information Board in place.

A meeting of the working party was arranged for the following day at 10am, proposed by Cllr Buckle and seconded by Cllr Savile, all in favour.

11. Rural Transport – Update

Cllr Hayhurst – a revised bus time table will come into effect from the 6th April, it is an improved service and hopefully will increase the overall usage.

From the information I have been given, the bus fares are very reasonable and good value for money.

I propose that we place the details of the 121 route within the newsletter and on our website to improve awareness of the new service, along with the schedule of fare prices.

A resolution was passed for Cllr Hayhurst to write to Mr Ship, EMYS expressing that we look forward to working with him and with the help of EYMS promote the service.

The Chairman thanked Cllr Hayhurst.

12. Commonwealth War Graves : Cllr Snowden

I have been in contact with the Commonwealth War Graves Institute and enquired how do we go about obtaining a plaque indicating we have war graves within the cemetery. To my surprise I have been sent a sign which can be placed on the gate of the cemetery once the repair work has been carried out.

The Chairman thanked Cllr Snowden.

13. Playground Inspection reports: To review the months comments

Cllr Seward – I have asked Vincent to carry out the turf work on the playground to remove the trip hazard as indicated in the annual playground report. Weather permitting the work should be carried out next week.

Cllr Snowden – I will clean the play equipment when the weather improves.

14. Allotment vacancy

Mrs Shrimpton has given notice on her allotment plot, Anthony Smith has been asked to cut the hedgerow before allowing another tenant onto the plot.

15. Defibrillator – Question sheet from YAS

Yorkshire Ambulance Service has sent a question sheet which will be used by the Emergency Services once the defibrillator is operational. One of the questions is asking to appoint a guardian to oversee the regular maintenance checks on the defibrillator/casing. Cllr Scarth volunteered to be the guardian.

16. Purchase of new benches – To agree the purchase

A resolution was passed to purchase two benches to replace the benches on Laurel Bank and Millside outside the school. Proposed by Cllr Snowden and seconded by Cllr Barratt, all in favour. Both benches are to be inscribed with Kilham Parish Council.

17. Cemetery Wall repairs – To receive the quotes and agree a contractor

Three quotes have been received, Mr Sykes £3,735, Stockills £17,732 net and W Atkinson £5,472 net.

A resolution was passed to accept the quote from Mr Sykes, proposed by Cllr Horner and seconded by Cllr Conlin, all in favour.

18. Cemetery Headstone – To agree the inscription

A resolution was passed to agree the headstone inscription for Mr E Johnson.

Proposed by Cllr Barratt and seconded by Cllr Savile, all in favour.

19. Village Taskforce walkabout – Agree Cllrs involved and highlight areas to be referred

ERYC has arranged a Taskforce walkabout on Monday the 25th April, a resolution was passed for Cllr Seward, Cllr Snowden and Cllr Hayhurst to attend the walkabout on behalf of the Parish Council. Councillors were asked to highlight any issues they wish to report to ERYC.

20. Correspondence received:

- (a) The councillors have received all the relevant emails throughout the month.
- (b) ERYC Parish News magazine
- (c) ERYC Lissett Community Wind Farm Fund – fund open until the 30/04/16
- (d) Community policing in your area
- (e) ERNLLCA newsletter
- (f) Commemorative medals for schools and councils information leaflet
- (g) Thank you letter from the school for the donation made by the Parish Council
- (h) Village hall invitation to a public meeting.
- (i) ERYC brownfield pilot survey
- (j) SAAA update
- (k) ERYC Chairmans invitation to the Civic Service.

21. Clerks report:

A wish to thank Cllr Snowden for helping with an enquiry by a member of the public in locating an old grave plot.

ERNLLCA have sent information warning of a group called the Frack Free Yorkshire following correspondence received by parishes stating factually incorrect information.

The commercial waste agreement has been renewed with ERYC.

We have received confirmation from the Insurance company to go ahead and purchase the replacement bench, the bench has been ordered.

The defibrillator has been order and I am awaiting delivery.

The Lissett wind farm end of project report has been posted to ERYC along with the relevant paperwork so we may claim the second half of the grant.

22. Councillors Reports:

Cllr Snowden – potholes all along North Back Lane.

Cllr Seward – potholes on Harpham Lane near the cross roads.

Cllr Buckle – Cllr Chapman sadly passed away this month and her funeral is next week also a choir has been formed in Kilham, they meet in the Old Star on a Thursday.

The date of the next Parish Council meeting will be held on Monday 11th April 2016 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 9.33pm.