

Kilham Parish Council

Minutes of the meeting held at the Village Hall on Monday 11th April 2016, 7.30pm

Present:

Councillors: Geoff Seward (Chairman), Christine Snowden, Gerry Horner, Jane Humphry, John Girling, Caroline Barratt, Denise Hayhurst, Megan Price, Lorriane Scarth, Sandra Van der Kooij.

4 members of the public were present.

Clerk: Claire Boston

The Chairman read out the recording of the meeting statement.

1. Apologies for absence:

Gerard Conlin, Jonathan Owen, Jane Evison, Mark Buckle and Lucy Savile.

2. Declarations of Interest by members in Items on the Agenda

A pecuniary interest was declared by Cllr Barratt regarding item number 12.

3. Agreeing the Minutes of the Last Meeting.

The minutes of the 14th March 2016 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Snowden and seconded by Cllr Horner. All councillors were in favour.

4. Public Forum

The meeting was closed at 7.34pm and reopened at 7.50pm.

The members of the public wished to express their concerns against the possibility of fracking within the area and the lack of information been given to the residents.

5. Planning.

Proposed Telecommunication Base Station Installation at CTIL-201209-TEF-74711-NA-Greenfield installation located at land at Westow Farm, Driffield Road, Kilham, YO25 4SP. This is correspondence received from Clarke Telecom asking for the Parish Councils comments only.

The Parish Council agreed that the mast would improve the phone coverage for the village but voiced concerns to the possible health issues which may be associated with the transmissions.

The following planning application was resolved to be granted by ERYC

16/00658/PLF – Erection of an agricultural building for free range egg production with associated feed bins and hardstandings. Little Westfield, Main Street, Cottam. YO25 3BY, Applicant: F A Burton & Son.

6. Finance.

It was proposed by Cllr Horner and seconded by Cllr Humphry that the following accounts be paid: ERNLLCA £517.52, ICO £35.00, Staff salary & exp £355.76, ERYC £164.32, ERYC (lease) £500.

The payment cheques were signed by two councillors within the meeting.

The bank reconciliation was reviewed and signed by the Chairman.

7. Budget 2016/17 – To agree the revised budget figures/reserve accounts.
The budget figures were presented to the councillors with the reserve funds listed. A resolution was passed to agree the budget and Earmarked reserve accounts, proposed by Cllr Van der Kooij and seconded by Cllr Barratt, all the in favour.

8. Asset List – To review and agree
Following a review of the Asset List it was agreed for the cemetery fencing and gate to be included in the inventory. A resolution was passed to accept the Asset list with the amendment, proposed by Cllr Barratt and seconded by Cllr Van der Kooij, all in favour.

9. Year End Account

(a) To approve and agree the Year End Accounts

A resolution was passed to accept the Year End Accounts, proposed by Cllr Hayhurst and seconded by Cllr Horner, all in favour.

(b) To complete and approve the Annual Governance Statement

Each question was discussed and answered on the Annual Governance Statement.

A resolution was passed to approve the Annual Governance Statement on the Annual Return form, proposed by Cllr Barratt and seconded by Cllr Van der kooij, all in favour.

(c) To approve the Accounting Statement

A resolution was passed to agree the Accounting Statement on the Annual Return form, proposed by Cllr Price and seconded by Cllr Snowden, all in favour.

(d) To ensure all the sections are signed and dated.

Each page was signed and dated by the Chairman and clerk.

10. Unity Trust Bank - To discuss the new charges and the future of the account.

Correspondence has been received stating that from the 04th June 2016, the current business account will be charging a monthly fee of £6.

A resolution was passed to agree the continuing use of the account with the charges, proposed by Cllr Barratt and seconded by Cllr Hayhurst, all in favour.

11. Information Board – Update

Following a site visit by the Information Board working party they have agreed the location best suited for the Information Board. The planter currently maintained by the WI is to be removed and two flower borders made.

12. Allotment rent - Annual review

Cllr Barratt withdrew from the agenda item.

A resolution was passed to maintain the annual rent of £25 per annum, proposed by Cllr Horner and seconded by Cllr Van der Kooij, all in favour.

13. Playground Inspection reports - To review the months comments

There were no concerns highlighted this month. As previously agreed turf is being used to minimise potential tripping hazard.

14. **Thwing Road** – to discuss the problem of speeding and road signs.

Concerns have been raised about speeding traffic along Thwing Road and Back Lanes and the danger to children crossing the road from the KPFA entrance. Cllr Seward has approached Mr Shearer of the KPFA who is in agreement that road signs would be of benefit at either end of the road. It was agreed that this issue should be raised at the Street Taskforce Walkabout with ERYC.

15. **INEOS Shale** – Invitation to a presentation.

On Wednesday 11 May 2016, INEOS are holding a presentation for representatives of the Parish and Town Councils. A resolution was passed for Cllr Humphry to attend the meeting with the clerk and to represent Kilham Parish Council, proposed by Cllr Hayhurst and seconded by Cllr Barratt, all in favour.

16. **ERYC Preliminary Draft Community Infrastructure Levy Charging Schedule**

Consultation – To discuss

To be placed on the May agenda.

17. **Health and Safety Policy** – Annual review

A resolution was passed to accept the above policy without any changes, proposed by Cllr Barratt and seconded by Cllr Hayhurst, all in favour.

18. **Risk Assessment Grass Cutting** – Annual review

A resolution was passed to accept the above policy without any changes, proposed by Cllr Barratt and seconded by Cllr Humphry, all in favour.

19. **Village Taskforce walkabout** – Are there any issues to add to the list?

Issues raised, road signs for Kilham Playing Field and the faded road markings outside the Bay Horse and to assess the safety of the junction of Driffield Road.

20. **Correspondence received:**

- (a) The councillors have received all the relevant emails throughout the month.
- (b) Information regarding the Police and Crime Commissioner election.
- (c) Town/parish council planning liaison meetings 2016 – dates
- (d) ERYC website information grant fund.
- (e) Safe and Sound Leaflet ERYC
- (f) ERYC Invitation for the Parish Champions to attend a seminar
- (g) ERYC Local Plan notice of adoption of the East Riding Local Plan.
- (h) Cllr Butler received correspondence from a company wishing to plan a cider orchard within the grounds of the KPFA – to be placed on a future agenda.

21. **Clerks report:**

The potholes along North Back Lane and Harpham Road were reported.

Two benches have been ordered.

22. Councillors Reports:

Cllr Snowden – the potholes along North Back Lane have been repaired.

Cllr Hayhurst – the hole outside the Memorial Gardens has been filled in.

Cllr Seward – I have ordered the new brackets for the bench outside the cemetery. I need to burn all the brash at the allotments but will have to wait for better weather.

With regard to the upgrading of the Emergency Plan, progress continues and arrangements made to encourage a good return from residents. Councillors were asked to agree to their names and addresses be used as collection points, all were in agreement.

The date of the next Parish Council meeting will be held on Monday 09th May 2016 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 9.07pm.