

# Kilham Parish Council

## Meeting of Kilham Parish Council

Councillors are hereby summoned to attend the above meeting on Monday 14<sup>th</sup> November, 2016, to be held from 7.30pm in the Village Hall Meeting Room. Public and press are invited to attend.

**Filming of meetings** – A reminder to councillors and member of the public that due to the Openness of Local Government regulations it is possible that this meeting may be recorded by third parties. If members of the public do not wish to be filmed, please contact the clerk before the meeting starts.

*Claire Boston*, Clerk. Tel: 07527 353717 [claire.boston@tiscali.co.uk](mailto:claire.boston@tiscali.co.uk)

### Agenda

*Agenda Item 4 - Public Forum. Up to 15 minutes in total will be allocated at this point in the meeting for residents to give views and questions to the Council regarding items on this Agenda. Members of the public may not speak at the Parish Council meeting itself. Kilham Parish Council kindly requests advance warning from anyone wishing to film, record or take photographs during the meeting so that suitable provision can be made.*

1. To receive and note any apologies for absence
2. (i). To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item. (Please note that the clerk cannot advise members of this. Members are personally responsible for declaring an interest and respectfully advised to read the Code of Conduct for information).  
(ii). To note dispensations given to any member in respect of the agenda items listed below
3. To agree the minutes of the meeting held on 10<sup>th</sup> October 2016 as a correct record and sign them
4. **Public Forum.** To receive any petitions or questions, in person or written form, from members of the public.
5. **Tree maintenance** – To discuss and approve tree work in the churchyard.
6. **Playground signage** – To approve draft sign/wording
7. **Finance.** To approve payment of invoices received, per payment schedule
8. **Budget 2017/18** – To consider future projects and costings
9. **Planning**  
**16/03716/TPO** – TPO All SAINTS CHURCH KILHAM 1976 (REF 322) T4; Copper Beech; Crown clean to remove dead wood and crossing branches, crown reduce by 1-1.5m to create balance shape.  
Beech House Middle Street Kilham East Yorkshire YO25 4RL  
Applicant: Mr Ian Howard. Application type: Work to Protected Trees  
**16/03768/TCA** – KILHAM CONSERVATION AREA: T1 Ash; crown raise to approximately 4.5m also to remove any dead wood within the crown whilst undertaking a 10% crown thin only minor branches to be removed.  
The Mooring 4 Bakehouse Lane Kilham East Yorkshire YO25 4TG  
Applicant: Mr Graham Stevenson Application type: Tree Works in Conservation Areas
10. **Newsletter** – To discuss articles and Christmas format

11. **Village Emergency Telephone System** – To discuss
12. **Driffield School & Sixth form** – Request for a grant
13. **Travel & Expenses Policy** – To discuss and approve
14. **East Riding of Yorkshire Landscape Character Assessment** – To discuss
15. **East Riding of Yorkshire Budget Event and survey.**
16. **Work Place Pension Scheme** – Auto Enrolment required
17. **Highways** – Raise any issues
18. **Playground reports** – Review of the months reports
19. **Christmas Tree**
20. **To receive/ note/ action all correspondence received.**
21. **To receive Clerks report** of items / activities not covered elsewhere in the agenda
22. **To receive Councillors reports**, notice & suggestions for future agenda items.
23. To confirm date and time of the next Parish Council Meeting.