

# Kilham Parish Council

Councillors are hereby summoned to attend a meeting of Kilham Parish Council on Monday 08<sup>th</sup> February 2016 at 7.30pm in the Meeting Room, Kilham Village Hall. Public and press are invited to attend.

**Filming of meetings** – A reminder to councillors and member of the public that due to the Openness of Local Government regulations it is possible that this meeting may be recorded by third parties. If members of the public do not wish to be filmed, please contact the clerk before the meeting starts.

*Claire Boston*, Clerk. Tel: 07527 353717 [claire.boston@tiscali.co.uk](mailto:claire.boston@tiscali.co.uk)

## Agenda

*Agenda Item 4 - Public Forum. Up to 15 minutes in total will be allocated at this point in the meeting for residents to give views and questions to the Council regarding items on this Agenda. Members of the public may not speak at the Parish Council meeting itself. Kilham Parish Council kindly requests advance warning from anyone wishing to film, record or take photographs during the meeting so that suitable provision can be made.*

1. To record any apologies for absence.
2. (i). To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of  
(ii). To note dispensations given to any member in respect of the agenda items listed below
3. To agree the minutes of the 11<sup>th</sup> January 2016 meeting as a correct record and sign it.
4. Resignation of a councillor
5. **Public Forum.** To receive any petitions or questions, in person or written form, from members of the public.
6. **Planning**
7. **Finance.** To approve payment of invoices received, per the payment schedule.
8. **External Auditor** – To decide whether to opt in or out.
9. **Update on the progress with the revision of the Resilience Plan**
10. **Playground Inspection reports**, to review the months comments
11. **Grass Cutting Contract** – To discuss and award the contract
12. **Disciplinary Policy** – To review and adopt

**13. To receive / note / action all correspondence received**, (most already forwarded by email).  
Additional items received:

**14. To receive the Clerk's report** of items / activities not covered elsewhere in the agenda

**15. To receive Councillors' reports**, notices & suggestions for future agenda items.

**16.** To confirm date and time of next Parish Council meeting.

**Notice of Meeting** - This notice has been given in accordance with Schedule 12 Para 10(2) of the Local Government Act 1972.