

Kilham Parish Council

Minutes of the meeting held at the Village Hall on Monday 14th September 2015, 7.30pm

Present:

Councillors: Geoff Seward (Chairman), Caroline Barratt, Christine Snowden, Gerry Horner, John Girling, Denise Hayhurst, Sandra Van der Kooij.

0 members of the public present.

Clerk: Claire Boston.

1. Apologies for absence:

Megan Price, Gerard Conlin, Mark Buckle, Lucy Savile, Trish Walker, Ward Cllrs Jane Evison and Jonathan Owen.

2. Declarations of Interest by members in Items on the Agenda

None were declared.

3. Agreeing the Minutes of the Last Meeting.

The minutes of the 13th July 2015 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Horner and seconded by Cllr Snowden. All councillors were in favour.

The minutes of the 03rd August 2015 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Horner and seconded by Cllr Seward.

4. Public Forum

No public present.

5. Planning.

The following planning applications were resolved to be granted by ERYC:-

15/02078/PLF – Erection of 1 no. dwelling and detached garage, following demolition of redundant slaughtouse (Resubmission of Ref 15/00014/PLF).

Land North of Cheery Trees Driffield Road, Kilham YO25 4SP Applicant: Mike Burrell

15/01715/VAR – Variation of Condition 14(floor layout) change floor layout plan of approved Application Reference Number DC/13/03293/PLF, South Side Farm South Side Kilham YO25 4ST, Applicant: Mrs Louise McKie.

6. Finance.

It was proposed by Cllr Van der Kooij and seconded by Cllr Barrett that the following accounts be paid: Clerks salary & Exp. £722.24, HMRC £247.03, Driffield School £300.00, KPFA £3,000.00.

Payments received:- Bank Interest £0.29

7. Budget Review

The councillors were given a report analysing the spend to date against the agreed budget figures.

A resolution was passed to accept the report, all councillors were in favour.

8. Internal Audit – Clerks review of the report

A report was presented to the councillors highlighting each recommendation of the Internal auditor and the action taken.

A resolution was passed to accept the comments, all councillors were in favour.

9. **Asset List**

A resolution was passed to accept the presented Asset List, proposed by Cllr Barrett and seconded by Cllr Horner, all in favour.

Cllr Conlin inspected all the benches within the village on the Asset List and discovered that some were in a poor condition. Cllr Conlin will present his findings at the October meeting. A bench located near the school, which is not owned by the parish or the school, is in a poor condition and it is recommended that it should be removed on safety grounds. Cllr Barrett was asked if Mr. Smith would remove it.

10. **War Memorial** – Review the grant for cleaning

A quote has been obtained from Gardiners to erect scaffolding and clean the war memorial £1728.00. Repaint 508 inscriptions £396, re-cut and paint each character £3.75 each. Clean the book £30 and repaint 73 characters £50.00.

Further quotes are to be obtained.

11. **Honours List** – Information review

Deferred to the October meeting.

12. **Rural Transport** – Update

Cllr Hayhurst – We have received from ERYC the revised time table for the 124 bus service through the village. I feel the service is much improved, the revised travel times allows longer period of time in Driffield/Bridlington and pensioners are able to use their bus pass. One down side is that there is no Saturday service which could work against the younger residents. A resolution was passed for Cllr Hayhurst to respond to the bus service timetable.

13. **Playground Inspection reports** – To review the months comments

Overall the condition of the playground has improved. There are weeds around the edge mainly encroaching from the car park. Litter is still having to be cleared every week.

Cllr Seward – a new sign is needed for the play area, with the council agreement I will send the draft wording and design to Gill Smallwood who has agreed to arrange for the production of the new sign, this may incur a small fee. All councillors were in favour.

14. **Information Working Board** – An update

The proposed map and art work was presented to the council for approval. Sketches were produced by a local artist. A resolution was passed for Cllr Hayhurst to ask Rob to undertake the work which he has offered free of charge, proposed by Cllr Hayhurst and seconded by Cllr Snowden.

Footpaths are to be included on the map. The clerk was asked to contact all the proposed developments in Kilham to enquire whether the developers how decided on their street names so they can be added to the map.

15. **Cemetery Fees** – To review and agree the fees

A resolution was passed to keep the fee the same, proposed by Cllr Van der Kooij and seconded by Cllr Barratt, all in favour.

16. **Christmas Tree/Christmas Lights** – To discuss the purchase of the Christmas tree and new Christmas lights.

Cllr Seward is to approach local business people to ask whether one would be willing to sponsor a village Christmas tree.

The clerk to obtain quotes for new Christmas lights.

17. Code of Conduct – Annual review

A resolution was passed to renew the above policy with no amendments. Proposed by Cllr Hayhurst and seconded by Cllr Barratt, all councillors in favour.

18. Risk Assessment Playground – Annual review

A resolution was passed to renew the above policy with no amendments. Proposed by Cllr Snowden and seconded by Cllr Hayhurst, all councillors in favour.

19. Risk Assessment Clerk – Annual review

A resolution was passed to renew the above policy with no amendments. Proposed by Cllr Hayhurst and seconded by Cllr Van der Kooij, all councillors in favour.

20. Correspondence received:

- (a) The councillors have received all the relevant emails throughout the month.
- (b) SLCC 2015 Regional Road show.
- (c) ERYC Safe and Sound Grant leaflets.
- (d) A mobile fish and chip shop has asked whether they could come into Kilham once a week

21. Clerks report:

The faulty sign on Pockthorpe Road was reported to ERYC along with the fly tipping. I have been working with ERYC planning department and we now have access to login into the system direct.

22. Councillors Reports:

Cllr Seward – A resident has approached me concerned that the vegetation along the beck on Mr. Nicholson land, could be a potential flood issue. Also the hedge on Middle Street has not been cut. The clerk was asked to try and contact Mr. Nicholson. Some of the graves in the cemetery have sunk and are in need of topping. Mr. Smith has agreed to deliver a bucket load of top soil to the cemetery. Photos are still needed for the Conservation Department at ERYC with regard to the location of a defibrillator machine. When Street Scene visited the village they said the pointer signs would be painted, this has not been done. The clerk was asked to contact ERYC. The Emergency plan is to be reviewed, to check held information is still accurate and to invite new residents to participate. The footpath to the playing field has become overgrown with weeds. In previous years KPFA have cleared the area, I will approach them again. The Neighbourhood Watch Group are planning to invite support for donations to be sent to the refugees in France. I propose that we use the website and newsletter to advertise their appeal, all councillors were in favour.

Cllr Barratt – James Martin will be in the village tomorrow, year 6 children will be attending.

Cllr Van der Kooij – Have the councillors received any feedback from the adverts in the newsletter? Yes positive comments. Also have any councillors received any complaints regarding the Beer festival – no.

Cllr Snowden – I wish to report a hole in the pavement on West End near lamp 13.

The date of the next Parish Council meeting will be held on Monday 12th October 2015 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 9.58pm.