

Kilham Parish Council

Minutes of the meeting held at the Village Hall on Monday 09th November 2015, 7.30pm

Present:

Councillors: Geoff Seward (Chairman), Mark Buckle (Vice-Chairman), Caroline Barratt, Christine Snowden, Gerry Horner, John Girling, Denise Hayhurst, Megan Price, Gerard Conlin, Sandra Van der Kooij, Lucy Savile, Jane Humphreys.

0 members of the public were present.

Clerk: Claire Boston.

1. Apologies for absence:

Ward Councillors Jane Evison and Jonathan Owen, Trish Walker

2. Declarations of Interest by members in Items on the Agenda

Cllr Barratt declared a pecuniary interest in item 5, 15/03159/PLF.

3. Agreeing the Minutes of the Last Meeting.

The minutes of the 12th October 2015 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Horner and seconded by Cllr Snowden. All councillors were in favour.

4. Public Forum

No members of the public were present.

5. Planning.

15/03111/PLF – Continued use of mobile home and associated static caravan/office as temporary agricultural workers dwelling. Westow Farm Driffield Road, Kilham YO25 4SP.

Applicant: Mr J Mason. Application type: Full Planning Permission.

The parish council recommended that the application should be approved.

Proposed by Cllr Horner and seconded by Cllr Buckle, all in favour.

Cllr Barratt left the room due to declaring a Pecuniary Interest in the following application.

15/03159/PLF – Erection of single storey extensions to rear. 3 Ropery Close, Kilham

YO25 4SZ. Applicant: Mr & Mrs J C & T J Kerry. Application Type: Full Planning Permission

The Parish Council recommended that the application should be approved.

Proposed by Cllr Buckle and seconded by Cllr Price, all in favour.

Cllr Barratt returned to the room and commenced with the meeting.

6. Finance.

It was proposed by Cllr Conlin and seconded by Cllr Savile that the following accounts be paid:

Mark Wilson £2160.00, ERYC (SLA) £262.13, Clerks salary & Exp £371.68.

Payments received:- Wayleaves £28.29 and cemetery £400.00.

7. Budget review 2015/16 and arrange a meeting for the Financial Group

A resolution was passed to agree the budget review, proposed by Cllr Buckle and seconded by Cllr Savile, all in favour.

A financial group meeting was arranged for Wednesday 25th November, 7pm.

8. Future Projects - To discuss any future projects for the 2016/17 budget.
It was proposed that the parish council consider adding the Remembrance Garden to next years projects, as it is in need of brightening and regular maintenance.
Another proposal was for the replacement of the unsafe village benches which were removed this past year.

9. Automatic Enrolment Pension Regulator

Our staging date is the 01st April 2017. The clerk gave a brief explanation of the requirements of the parish council in respect to the Automatic pension Enrolment.

10. Defibrillator – To discuss the purchase/location and finances.

To purchase a defibrillator would be a valuable asset to Kilham and would be incorporated as part of Kilham’s Emergency Plan which is currently being reviewed and updated. A grant is available from the Humberside Emergency team (ERYC) which could enable the parish to purchase the defibrillator, casing for the defibrillator and provide training by the Yorkshire Ambulance Service for residents. A resolution was passed to purchase a defibrillator and casing recommended by the First Responders and for the clerk to apply for the grant, proposed by Cllr Buckle and seconded by Cllr Savile, all in favour.
Correspondence has been received from the First Responders in Kilham stating that £1400.00 would be made available to the Parish Council for the purpose of either purchasing a defibrillator should the parish be unsuccessful in their application or to be used for the future maintenance and purchasing of replacement pads/battery. The First Responders stated that the defibrillator has to be located within the center of the village.

11. Christmas lights - update

A set of LED lights have been purchased and should be delivered later this week.

12. Honours List – Information update

Cllr Savile stated that two letters of support have been obtained but the information is still to be collated and will be brought to the December meeting.

13. Playground Inspection reports – To review the months comments.

Litter is an on-going issue and there are still weeds along the front of the playground.

14. Village Walkabout/Inspection of Parish Council Assets by Cllr Conlin

Cllr Conlin in August this year carried out a visual examination of the Parish Council assets, all items were present and most were in a satisfactory condition.
A number of benches are in need of staining and one bench is damaged. A few of the new graves in the cemetery are starting to lean, these should be monitored and the Remembrance Garden as previously discussed needs some attention.
Cllr Conlin is preparing a map of the cemetery and photographing all the head stones.
Cllr Seward thanked Cllr Conlin.

15. Rural Transport/Public Transport event – Cllr Hayhurst

Cllr Hayhurst prior to this meeting attended the Parish Transport Champion Information Event at the Spa.
This was a workshop to promote awareness of rural/public transport and to nominate a transport champion from each parish to create a sounding board. Cllr Hayhurst agreed to be Kilham’s Champion, all councillors were in agreement. A resolution was passed for Cllr Hayhurst to contact Harpham Parish Council who like us would like the 124 bus service re-routed, proposed by Cllr Buckle and seconded by Cllr Horner.

16. Information Board - Update

Following the Information Board meeting on Thursday, the mock up has been completed and the group recommends that the Parish uses the professional services of Fitzpatrick Woolmer who quoted around the £2,000. The group plans to circulate the draft before forwarding to Fitzpatrick Woolmer’s, around January 2016.

17. KPC Risk Schedule – Annual review

A resolution was passed to renew the above policy with no amendments. Proposed by Cllr Hayhurst and seconded by Cllr Conlin, all councillors were in favour.

18. D’Arcy Trust/Elizabeth Knowsley Trust – Update from Cllr Conlin

Cllr Conlin, along with Cllr Snowden, has spent many hours reading the information gathered in connection with the D’Arcy Trust and Elizabeth Knowsley Trust. The Parish Council is not responsible for these charities except to nominate trustees. The D’Arcy’s trust was set up as a free school to help pay for further education. In 1944 it ceased due to the Butler Act and no further action was taken for many years. There should have been two meetings a year but there was inconsistencies in its operation. The Charities Commission has been very helpful, three Trustees are to be nominated by the Parish Council and one by the County Council. Once set up it will then be advisable to close the charity and its accounts. Currently the charity is valued around £1,400.

We are awaiting further information from the Charity Commission about the smaller charity. The Charity Commission stated that an open meeting was not necessary. Once the Charities have been wound up it was recommended that the Parish Council keep hold of the information for a further 4 to 5 years before archiving.

As agreed in at the October 2015 meeting Cllr Conlin, Cllr Snowden and Cllr Horner were nominated and agreed to be the trustees of both the charities.

19. Correspondence received:

- (a) The councillors have received all the relevant emails throughout the month.
- (b) Thank you letter from Driffield School for the donation
- (c) Advice from ERNLLCA regarding recording of meetings from their newsletter.
- (d) ERYC Festive lighting form to be completed.
- (e) ERYC Newsletter
- (f) ERYC Help shape the Rural East Riding – event dates.
- (g) A letter was received from Mark Wilson stating that he is unable to renew the grass cutting contract with the Parish Council.

20. Clerks report:

I have informed ERYC that we have filled our councillor vacancy and forwarded Cllr Humphry’s pecuniary interests form.

The War Memorial grant application form has been sent to the War Memorial Trust.

The Tenancy Agreements have been sent out to all the Allotment holders.

I was asked to enquire how much of the funds available from the Home Security project has been spent in Kilham. To date a total of £253.65 has been spent over four referrals.

ERYC confirmed that they attend the Remembrance Gardens twice a year to tidy and trim the roses.

21. Councillors Reports:

Cllr Buckle – Apologies to councillors I received a letter from Kilham School asking the parish Council to consider giving a donation towards the school’s sports kit. They need three sets at £200 each. I request that this is placed on December’s agenda.

Could I ask for any feedback from Bonfire night? The response from the councillors was that it was very good and a stunning fire work display.

Cllr Humphry – I am happy to offer my services to help with the Remembrance garden. I have been handed some leaflets with the dates of the local fracking meetings.

Cllr Seward – at the previous meeting the issue of the beck was discussed, following the meeting I contacted Alison Marr the Chief Engineer for ERYC. Mr. Marr confirmed that the beck should be cleared on a need to do basis. The beck was worked on after the floods and this may have stirred up seeds which reseeded into the banks. Mr. Marr has undertaken to keep an eye on the beck.

Could the clerk thank Mark Wilson for his service and help in the village.

The date of the next Parish Council meeting will be held on Monday 14th December 2015 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 9.04pm.