

# Kilham Parish Council

Minutes of the meeting held at the Village Hall on Monday 14<sup>th</sup> December 2015, 7.30pm

## **Present:**

Councillors: Geoff Seward (Chairman), Mark Buckle (Vice-Chairman), Caroline Barratt, Christine Snowden, Gerry Horner, John Girling, Denise Hayhurst, Megan Price, Gerard Conlin, Lucy Savile, Jane Humphrey.

0 members of the public were present.

Clerk: Claire Boston.

## **1. Apologies for absence:**

Ward Councillors Jane Evison and Jonathan Owen.

Sandra Van der Kooij, Trish Walker.

## **2. Declarations of Interest by members in Items on the Agenda**

Cllr Barratt declared a pecuniary interest in item number 14, expenses form.

Cllr Seward declared a pecuniary interest in item 7

Cllr Buckle non pecuniary interest in item 10

## **3. Agreeing the Minutes of the Last Meeting.**

The minutes of the 09<sup>th</sup> November 2015 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Barratt and seconded by Cllr Savile. All councillors were in favour.

The minutes of the 25<sup>th</sup> November 2015 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Barratt and seconded by Cllr Buckle. All councillors were in favour.

## **4. Public Forum**

No members of the public were present.

## **5. Parish Insurance – To review and agree**

A resolution was passed to agree the payment of the annual renewal premium of £490.37 and not enter into a Long Term Agreement. Proposed by Cllr Barratt and seconded by Cllr Buckle, all in agreement.

## **6. Planning.**

15/03605/OUT – OUTLINE – Erection of a dwelling (all matter reserved) Land East of Buckrose Cottage South Side, Kilham YO25 4ST.

Applicant: Mr D Stork & Ms H Bristowe. Application type: Outline.

The parish council proposed that the above application be approved. Proposed by Cllr Horner and seconded by Cllr Hayhurst, all in favour.

15/03535/PLF – Erection of single storey extensions to rear. Roxby, Chapel Lane, Kilham YO25 4RP. Applicant: Mrs Glynis Wilson . Application Type: Full Planning Permission

The Parish Council proposed that the above application be approved. Proposed by Cllr Snowden and seconded by Cllr Buckle, all in favour.

The following planning application was resolved to be granted by ERYC:-  
15/02929/PLF – Construction of a facing brick outer skin wall to the east gable end.  
The Old Manse East Street, Kilham YO25 4SG. Applicant: Mr & Mrs H Smith.

Planning Act 2008 Application for an order granting development consent for the proposed Yorkshire and Humber Carbon Capture and Storage (“CCS”) Cross County Pipeline EN070001 setting a new deadline date as the 19 May 2016.

#### **7. Finance.**

Cllr Seward withdrew from this items discussion.  
It was proposed by Cllr Hayhurst and seconded by Cllr Barratt that the following accounts be paid:  
The Play Inspection Co £78.00, ERNLLCA £22.00, Xmas Direct £169.58, Mr G Seward Exp £22.09, Royal British Legion £50.00, Clerks salary & Exp £385.83, Woodmil Print £424.00, Zurich Insurance £490.37, HMRC £207.40.  
Payments received:- Allotment £10.00, Interest £0.30 and cemetery £40.00.

#### **8. Budget 2016/17 - to review and adopt**

A resolution was passed to adopt the 2016/17 budget proposal of the Finance Working Group, proposed by Cllr Buckle and seconded by Cllr Horner, all in favour.

#### **9. Precept 2016/17 - To review and agree.**

A resolution was passed to set the precept at £20,000, proposed by Cllr Barratt and seconded by Cllr Snowden, all in favour. The relevant form was signed by the Chairman and Clerk.

#### **10. Kilham Primary School – request for a donation**

A letter has been received from Kilham Primary School requesting a donation for the purchase of a new sports kit for the children valuing £200.00.  
A resolution was passed to donate £200.00 to the school, proposed by Cllr Barratt and seconded by Cllr Price, all in favour.

#### **11. Defibrillator – Update and grant application.**

Confirmation has been received from the Yorkshire Ambulance Service with the new costings for the defibrillator and casing. I have completed the grant application form and forwarded it to ERYC. I am waiting for the authorisation letter from the owners of the B&B on who’s wall the defibrillator is to be attached.

#### **12. Honours List – Information update**

Deferred until further information is available.

#### **13. Playground Inspection reports – To review the months comments.**

No problems have been highlighted this month.

#### **14. Severe Winter Contract**

Cllr Barratt withdrew from this items discussion  
The Severe Weather Contract for 2015/16 with A E Smith (Kilham) Ltd, remains the same as last year. Proposed by Cllr Humphrey and seconded by Cllr Conlin, all in favour.

## 15. Information Board - Update

The proposed map and relevant documentation has been posted to Fitzpatrick Woolmer Design and Publishing Ltd for the draft map to be created.

**16. D'Arcy Trust/Elizabeth Knowsley Trust – Appointment of trustees for both charities**  
D'Arcy Exhibition – In accordance with the governing document approved by the Charity Commissioner and dated 12<sup>th</sup> August 1980 the Parish Council are required to nominate three persons to stand as Nominative Trustees of this charity. The following persons having agreed to stand as trustees, it was proposed by Cllr Buckle that:

Mr. Gerry Horner of 10 Garden Cottages, Southside, Kilham YO25 4ST and Mrs. Christine Snowden of Pasture View, West End, Kilham YO25 4ST be nominated to hold the positions of Nominative Trustees for a period of four years each and Mr. Gerard Conlin of 4 Middlewood Close, Kilham YO25 4SU be nominated to hold the position of Nominative Trustee for a period of two years.. All nominations to commence from the date of this Parish Council meeting, 14<sup>th</sup> December 2015.

The proposal was seconded by Cllr Hayhurst, all in favour.

Elizabeth Knowsley Charity – In accordance with a bequest made in the will of Elizabeth Knowsley dated 01<sup>st</sup> July 1798 the terms of which were amended under section 14(2) of the Local Government Act 1894 and subsequently under the Charities Act 1960 and registered with the Charity Commission on 24<sup>th</sup> February 1964 the Parish Council are required to nominate four persons to stand as Nominative Trustees of this charity. The following persons having agreed to stand as trustees, it was proposed by Cllr Savile that:

Mr. Gerry Horner of 10 Garden Cottages, Southside Kilham YO25 4ST and Mrs. Christine Snowden of Pasture View, West End, Kilham YO25 4ST be nominated to hold the position of Nominative Trustees for a period of four years each and Mr. Gerard Conlin of 4 Middlewood Close, Kilham YO25 4SU and Mrs. Jane Humphry of The Cottage, 2 Middle Street, Kilham YO25 4RL be nominated to hold the position of Nominative Trustees for a period of two years. All nominations to commence from the date of this Parish Council meeting, 14<sup>th</sup> December 2015.

The proposal was seconded by Cllr Barratt, all in favour.

## 17. Correspondence received:

- (a) The councillors have received all the relevant emails throughout the month.
- (b) ERYC – Connect to support
- (c) ERYC – Public Spaces Protection Orders Informal Review
- (d) ERYC – Winter booklets
- (e) Chairman's Award 2016 – Information pack
- (f) I received a phone call from a member of the public who's family graves have started to settle and sink slightly.

## 18. Clerks report:

Newsletter article was presented to Gill.

I completed and posted the grant application form for the defibrillator.

All the Allotment Agreements have been received back signed.

A Christmas card has been received from ERYC

I attended an all-day Financial Seminar on the 26<sup>th</sup> November 2015.

**19. Councillors Reports:**

Cllr Conlin - For the notice board within the remembrance Garden I have produced a polite notice regarding keeping the notice board tidy. All councillors were in agreement.

Cllr Hayhurst – Following my letter to Harpham Parish Council I have received a reply stating they are happy to have a meeting with me to discuss the local bus service.

I have received a complaint from a resident regarding the parking on Church Road. When vehicles are exiting from Driffield Road cars parked in front of the butchers are obstructing visibility onto the highway. The clerk was asked to contact Mr. Robert Brown of ERYC.

Cllr Seward – The fallen trees within the cemetery will be dealt with once the weather has improved and the fallen trees on Back Lane have been removed.

The date of the next Parish Council meeting will be held on Monday 11<sup>th</sup> January 2016 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 8.28pm.