

# Kilham Parish Council

Minutes of the meeting held at the Village Hall on Monday 13<sup>th</sup> April 2015, 7.30pm

## Present:

Councillors: Geoff Seward (Chairman), Mark Buckle (Vice-Chairman), Caroline Barratt, Gerard Conlin, Christine Snowden, Gerry Horner, Denise Hayhurst, Lucy Savile, Megan Price, Sandra Van der Kooij.

0 members of the public present,

Clerk: Claire Boston.

## Apologies for absence:

Trish Walker

### 1. Declarations of Interest by members in Items on the Agenda

None were declared.

### 2. Agreeing the Minutes of the Last Meeting.

The minutes of the 09<sup>th</sup> March 2015 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Buckle and seconded by Cllr Conlin. All councillors were in favour. The minutes of the 19<sup>th</sup> March 2015 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Snowden and seconded by Cllr Horner. All councillors were in favour.

### 3. Public Forum.

No public was present.

### 4. Planning:

**15/00727/VAR** – Variation of condition 4 (submission of amended plans) of planning permission

14/02618/PLF – Installation of a 230kW solar array and associated works and infrastructure, Land west of Dotterill Park Cottages Thwing Road Kilham East Yorkshire for J & M Burdass. Application type: Variation of condition(s)

The councillors recommended that this planning application should be approved.

**15/00830/PLB** – Erection of conservatory to rear, Hall Farm East Street Kilham East Yorkshire YO25 4RE for Mr Robert Hughes

Application type: Full Planning permission

The councillors recommended that this planning application should be approved.

**15/00831/PLB** – Erection of conservatory to rear, Hall Farm East Street Kilham East Yorkshire YO25 4RE for Mr Robert Hughes

Application type: Listed building Consent

The councillors recommended that this planning application should be approved.

The following planning application was resolved to be granted by ERYC

15/00015/PLF – Erection of a detached double garage to serve new dwelling (approved under 14/02976/PLF) Land North of Cherry Trees Driffield Road Kilham YO25 4SP for Mr Mike Burrell

The following planning application was resolved to be granted following an Appeal

14/02099/TPO – Fell Horse Chestnut Tree Beech House Middle Street Kilham YO25 4RY

NAME ..... DATE ..... NUMBER .....

The following planning application was resolved to refuse by ERYC  
15/00014/PLF – Erection of 2 dwellings and associated parking following demolition of  
redundant slaughterhouse Land North of Cherry Trees Driffield Road Kilham YO25 4SP for Mr  
Mike Burrell.

**5. East Riding Local Plan – strategy documents and allocations document modifications  
consultation.**

ERYC have informed the parish that a schedule of Modifications to the Strategy Document and  
a schedule of Modifications to the Allocations Document, together with an accompanying  
Sustainability Appraisal Note, will be published for public consultation between Monday 30<sup>th</sup>  
March 2015 and 5pm Monday the 11<sup>th</sup> May 2015. Also that comments are sought on various  
new documents that have been added to the Examination Library.

The councillors had no comments to make upon this information.

**6. Finance.**

It was proposed by Cllr Horner and seconded by Cllr Price that the following accounts be paid:  
Clerks salary & Exp. £362.88, Woodmill Print £153.00, ERYC (Lease) £500.00, ERNLLCA  
£420.00, ICO £35.00, ERYC (Waste disposal) £164.32, Cumbria Clock £174.00.

Automatic enrolment information was received from the Pension Regulator and has been acted  
upon.

**7. To review and sign the Year End accounts.**

It was proposed by Cllr Price and seconded by Cllr Buckle that the Year End accounts be  
signed and accepted as a true and accurate record. All councillors were in agreement.

The Chairman and Clerk signed the accounts ledger book and the Annual Return for the  
financial year ending 31 March 2015, including the Annual Governance Statement 2014/15.

**8. To consider hiring a new Internal Auditor following retirement of current auditor**

A quote of £275 plus travel expenses has been received from a Mr. Richard Dixon a Public  
Sector auditor.

It was agreed that as long as Mr. Dixon could schedule the work in within our permitted time  
scale, the councillors agreed for M. Dixon to act for the Parish Council.

Proposed by Cllr Buckle and seconded by Cllr Conlin.

**9. Local Transport – update**

Cllr Hayhurst stated that the transport surveys completed by the residents were forwarded to  
ERYC for their records. Within the press it has been reported that the funding for local transport  
and the patient transport has been reduced.

A resident was informed that the 124 bus service through the village was to be stopped, ERYC  
has since confirmed that the service will remain in operation on a short term tender.

Cllr Hayhurst proposed that she should write to the Ward Councillors after the elections and to  
approach EYMS to ask whether they would consider diverting their current bus services to  
include Kilham.

The councillors were in agreement for Cllr Hayhurst to contact the Ward Councillors.

**10. To consider the purchase of a Defibrillator**

The clerk contacted ERYC planning to clarify whether a defibrillator could be situated outside  
The Old Star pub, it being in a conservation area. No decision could be made until photographs

showing the proposed location were submitted for consultation.

To include the defibrillator within the Parishes insurance would be an additional cost of around £12.00.

Cllr Seward commented that many parishes are purchasing defibrillators and using telephone boxes to house them. In parliament, when asked, the Prime Minister said he would support the introduction of defibrillators into every school and university. Hearing this he contacted the Head teacher at Kilham School who was keen to have the defibrillator located on the school Premises. He also spoke with Mr. Young, who also heard the PM's comments and was surprised as the First Responders were not allowed to use the device on children under 16 years of age.

The clerk has spoken with the Ambulance Service and has been recommended the defibrillator/ casing to purchase and also received a quantity of data from the community Heartbeat Charity.

The clerk was asked to contact a couple of neighbouring parishes with defibrillators to ask what policies and procedures they have in place.

Cllr Buckle is to attend a meeting within the school and asked if he should make enquiries regarding the defibrillator, all the councillors were in favour.

### **11. New signage for the Playground and Cemetery**

The current signage outside the cemetery and playground are outdated and no longer suitable. It was proposed by Cllr Horner and seconded by Cllr Buckle that the Clerk and Chairman review the wording and obtain quotes.

### **12. Correspondence received:**

- (a) The councillors have received all the relevant emails throughout the month.
- (b) ERNLLCA – Information of possible funding
- (c) Unity Bank newsletters
- (d) Notice has been received regarding one of the allotment plots
- (e) A letter has been received from ERYC stating:- Surface Dressing Programme for Burton Road and Kilham Road.

### **13. Clerks report:**

Alisha's mum has confirmed that Alisha will deliver the next newsletter but due to her outside activities will have to resign thereafter.

Pauline England ERYC was thanked for erecting the additional road signage.

All the nomination packs were delivered to Beverley County Hall by hand.

I have completed this year's Commercial Waste Contract form.

I have been in touch with the Tree & Landscape Department ERYC and they have confirmed that we need to speak with the owner of the Poplar tree overhanging the pond and apply for a TDD (Tree dead/ diseased/ dangerous).

I phoned Kemp Builders to enquire when the top dressing on the church foot path is to be applied. Mr. Kemp is to phone the contractor for a date.

### **14. Councillors Reports:**

Cllr Seward – a resident has approached me and asked whether the shrubbery within the pond area could be cut back. ERYC has confirmed that we do not need permission to do so and this can be added to the handyman's works list. All councillors were in agreement.

I have also been asked whether the HGV sign at the Bay Horse could be made more visible.

The sign is clear to approaching vehicles but it seems drivers are choosing to ignore it.

It being the Annual Meeting in May I will be presenting the Chairmans report and I would welcome requests or ideas for work or new projects for the coming year.

Cllr Price – following my attendance of the village hall meeting I wish to feed back to the council. It was agreed that there would be a small increase to the hiring cost of the village hall. I wish to propose that as a parish council we should consider honouring the individuals who dedicate their time to the various committees and help other in the village. It was agreed that this should be an agenda item in the future and consideration will be given to who should be recognised.

Cllr Buckle – I wish to propose that we agenda for July/September time to invite Gill and Kevin to a meeting to discuss the introduction of advertising within the newsletter.

The date of the next Parish Council meeting will be held on Monday 21<sup>st</sup> May 2015 at 7.30pm.

There being no further business to discuss the Chairman closed the meeting at 9.01pm