

# Kilham Parish Council

Councillors are hereby summoned to attend a meeting of Kilham Parish Council on Monday 12<sup>th</sup> October 2015 at 7.30pm in the Meeting Room, Kilham Village Hall. Public and press are invited to attend.

**Filming of meetings** – A reminder to councillors and member of the public that due to the Openness of Local Government regulations it is possible that this meeting may be recorded by third parties. If members of the public do not wish to be filmed, please contact the clerk before the meeting starts.

*Claire Boston*, Clerk. Tel: 07527 353717 [claire.boston@tiscali.co.uk](mailto:claire.boston@tiscali.co.uk)

## Agenda

*Agenda Item 4 - Public Forum. Up to 15 minutes in total will be allocated at this point in the meeting for residents to give views and questions to the Council regarding items on this Agenda. Members of the public may not speak at the Parish Council meeting itself. Kilham Parish Council kindly requests advance warning from anyone wishing to film, record or take photographs during the meeting so that suitable provision can be made.*

1. To record any apologies for absence.
2. (i). To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of  
(ii). To note dispensations given to any member in respect of the agenda items listed below
3. To agree the minutes of the 14<sup>th</sup> September 2015 meeting as a correct record and sign it.
4. **Public Forum.** To receive any petitions or questions, in person or written form, from members of the public.
5. **Co-option of a councillor** – to discuss and agree to the co-option of a new councillor
6. **Planning**  
**15/02929/PLF** – Construction of east facing brick outer skin wall to gable end.  
The Old Manse East Street Kilham YO25 4SG. Application Mr & Mrs H Smith  
Application type: Full Planning Permission
7. **Finance** – To approve payment of invoices received per payment schedule
8. **External Audit Report**
9. **Future Projects** – to discuss proposed future projects/maintenance work for next year's budget review.
10. **Tenancy Agreement for Kilham Allotments** – to discuss and adopt
11. **War Memorial** – Review the quotes and grant for cleaning/inscriptions.

12. **Honours List** – Information update
13. **Playground Inspection reports**, to review the months comments
14. **ERNLLCA membership questionnaire on its Governance Structure 2015**
15. **Christmas Lights** – To discuss and agree the purchase of new Christmas lights
16. **Remembrance service**
17. **Recording of meetings** – Annual review
18. **Risk Assessment KPC** – Annual review
19. **To receive / note / action all correspondence received**, (most already forwarded by email).  
Additional items received:
20. **To receive the Clerk's report** of items / activities not covered elsewhere in the agenda
21. **To receive Councillors' reports**, notices & suggestions for future agenda items.
22. To confirm date and time of next Parish Council meeting.

**Notice of Meeting** - This notice has been given in accordance with Schedule 12 Para 10(2) of the Local Government Act 1972.