

Kilham Parish Council

Minutes of the meeting held at the Village Hall on Monday 08th September 2014, 7.30pm

Present:

Councillors: Geoff Seward (Chairman), Sylvia Berry (Vice-Chairman), Mark Buckle (Vice-Chairman), Caroline Barratt, Sandra Van der Kooij, Denise Hayhurst, Gerard Conlin, Christine Snowden, Gerry Horner.

0 member of the public present

Clerk: Claire Boston

1. **Apologies for absence:** Ward Councillors Jonathan Owen and Jane Evison, Cllr Broadbent, Cllr Savile.

Not Present: Cllr Walker

2. **Declarations of Interest by members in Items on the Agenda**

Cllr Berry on item number 8 declared a non-pecuniary interest.

3. **Agreeing the Minutes of the Last Meeting.**

The minutes of the 14th July 2014 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Berry and seconded by Cllr Conlin.

The minutes of the 28th July 2014 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Conlin and seconded by Cllr Snowden

The minutes of the 11th August 2014 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Berry and seconded by Cllr Conlin.

4. **To Co-opt a Councillor**

Mrs Megan Price introduced herself to the councillors wishing to be considered as a Parish Councillor.

The vote was unanimously in favour of co-opting Megan and all documentation was duly signed. Cllr Price joined the meeting.

5. **Public Forum.**

No members of the public were present.

6. **Planning:**

14/02290/PLF – Erection of single storey extensions to side and rear – AMENDED PLANS

Ravens Mead North Back lane YO25 4RU for Mark Lyons

Application type: Full Planning Permission

The councillors recommended that this application be approved.

The following planning application was granted by ERYC

14/02290/PLF Erection of single storey extensions to side and rear at

Ravens Mead North Back lane YO25 4RU for Mark Lyons (before above amendment)

The following planning application was refused consent

14/02099/TPO – Fell Horse Chestnut tree (T1) due to the disproportionate size of the tree in Comparison to the garden, large amount of debris and loss of light to house, garden and Neighbouring property to the rear, loss of branches raising a safety concern and tree is Considered to have low amenity value at Beech House Middle Street Kilham for Mr S Sharp.

7. Finance.

It was proposed by Cllr Berry and seconded by Cllr Van der kooij that the following accounts be paid: Clerks salary & Exp £394.93, HMRC £27.20, PKF Littlejohn £240.00, DWJ Builders £2224.80, J Keyes £20.00, KPFA £2900.00, Mr Seward £27.45, Mr M Wilson £1740.00.

The Annual Return report for the Year ending 31st March 2014 has been received back from the external auditors PKF Littlejohn LLP. The only comment made was that any amendments made have to be initialled and dated by the RFO and Chairman.

A letter has been received from Mr D Walker, the internal auditor, stating that he has retired with immediate effect and thanked the council/clerk for their cooperation.

8. Kilham Village Hall – request for donation

As requested a copy of the village hall accounts have been received and distributed to the councillors.

A resolution was passed that the council in accordance with its power under section 137 of the Local Government Act 1972, should incur the following expenditure of £100 to the Kilham Village hall. Proposed by Cllr Snowden and seconded by Cllr Buckle, all councillors were in favour.

9. Cemetery Risk Assessment

A thank you must go out to Cllr Seward, Cllr Conlin and Cllr Snowden who have dedicated a lot of their time in collating the data from both the church yard and cemeteries. Each grave stone has been listed as well as its angle recorded so future comparisons may be taken. Data is still to be collected and will be added to the list in due course. Advice was taken from Mr Atkinson with regards to two of the tomb which looks as though the stones had been rearranged. Mr Atkinson theory that this could have been caused by water penetrating the stones over a long period of time, followed by frost, this can move stones. A hand full of stones looked to be missing but may be buried under the undergrowth.

All the councillors were in agreement with the risk assessment.

10. To review and adopt Risk Assessment Play Equipment and Play Area.

A resolution was passed to accept the said policy. Proposed by Cllr Conlin and seconded by Cllr Horner.

11. To review and adopt Kilham Risk Schedule

A resolution was passed to accept the said policy. Proposed by Cllr Van der Kooji and seconded by Cllr Snowden.

12. To review and adopt the Recording of Council meetings policy

A resolution was passed to accept the said policy. Proposed by Cllr Buckle and seconded by Cllr Horner.

13. To review and adopt the amended Standing Orders

A resolution was passed to accept the said policy. Proposed by Cllr Snowden and seconded by Cllr Berry.

14. Rural Transport – Cllr Hayhurst

Cllr Hayhurst asked the councillors whether the Parish Council had ever been involved with the rural bus service and whether there had been any success in improving the service.

Cllr Berry – A meeting was arranged for the Transport toolkit but nothing happened.

Cllr Hayhurst – I have read through the ERYC Rural Strategy but this is reliant on voluntary solutions. On studying our current bus service which is Wed/Thu/Sat, you can only spend 1h 20mins in Driffield and 3hours in Bridlington, not long enough if you have an appointment to attend.

There are alternative services, Dial-a-Ride, the Nafferton Community bus, on Tue/Thu, this will give you 1h 50 in Driffield and the Medibus which you ring up for and this will take you to the hospital/dentist etc. These services are free for pensioners with a bus pass but otherwise the cost is £10 return.

We do have a very basic service but it is not practical. This lack of service effects young and old and can affect those who cannot drive limiting their job prospects as well as their social life.

Cllr Buckle – maybe we need to promote the Dial-a-Ride and Medi Bus services

It was agreed that Cllr Hayhurst would speak with the Ward Councillors to see whether they have had any dealings with this issue and to see whether the Garton bus service would reroute to include Kilham.

The clerk is to contact ERYC ref the Rural Strategy.

15. Kilham Newsletter

The Parish Council has been informed by Helen Aconley that she is stepping down as editor of the Kilham Newsletter after 10 years' service.

Cllr Buckle has spoken with Mr and Mrs Smallwood, who in the past have indicated an interest, to ask if they would be still willing to take on the newsletter. They said they would like to given the opportunity, so it was proposed by Cllr Buckle that a small working party be created to meet with Mr and Mrs Smallwood to discuss the contents and development of the newsletter. This was seconded by Cllr Berry. Three members volunteered:- Cllr Buckle, Cllr Berry and Cllr Horner. Cllr Buckle to arrange a meeting.

16. Asset List to adopt

A resolution was passed to accept the said policy. Proposed by Cllr Horner and seconded by Cllr Buckle.

A thank you must be given to Cllr Conlin, for his time in creating this document.

It has been confirmed that the correct name for the Bull ring is a Bear Baiting ring and due to its historic value it could not be replaced.

17. A Summary of the Playground Safety Reports

A weekly report has been submitted and all highlighted issues have been dealt with.

Clerk to remove the banner.

18. Correspondence received:

(a) ERYC Rural Strategy 2013 – 2016 Annual Refresh 2014/15

(b) National Grid CD reference to the application for the Yorkshire and Humber Carbon Capture and Storage (CCS) Cross County Pipeline Development Consent Order

(c) Signage has been received for the Dogs on Leads ERYC Order 2009

(d) Lissett Community Wind Farm Fund Annual Report

(e) ERNLLCA newsletter

(f) ERYC Parish-Town Council Guidance – Speed limits & queries 3.3.14doc

(g) An email has been received from a resident raising concern of speeding and highlighting a couple of accident involving tractors which have occurred this summer.

19. Clerks report:

The account for the Unity Bank is now in operation.

All the playground reports have been carried out by Image Playground

The War memorial base has been repaired as well as the final section of the Church wall.

The damaged finger sign on Driffield Road has been reported as damaged, I received a call from ERYC saying that they had inspected the village signs and highlighted three signs that are in need of repair/replacement. This work should be carried out within the next three months.

The verge on Driffield Road has been reported as been churned by parking cars.

20. Councillors Reports:

Cllr Buckle – Stan is on-going with his handy man jobs and had the clerk contacted ERYC regarding waiving the lease.

Cllr Snowden – The hedges along West End are overhanging the pavement, could we contact the land owners? All the councillors were in favour.

Also would it be possible to ask for the grass cuttings to be swept off the pavement by the contractor. It was advised that the contractor was not contracted to swept the footpath; this is an item to be agenda for October.

Cllr Seward – The First Responders asked whether they could put an appeal out over the PA system at the beer festival, was this done? Cllr Buckle said that he was not aware of it.

The First Responders are in need of volunteers as their numbers have depleted over the years. If no one is willing to train then the lifesaving equipment will be removed from the village. The village should support this service or they will lose it. The clerk was asked if Helen had not already done so, to place an article within the parish newsletter and for the council to show its support.

With regard to the letter received highlighting the issue of speeding — this is an ongoing problem but it is not just speeding that is an issue but inappropriate driving. The clerk was asked to write a piece for the newsletter.

The date of the next Parish Council meeting will be held on Monday 13th October 2014 at 7.30pm.

There being no further business to discuss the Chairman closed the meeting at 9.14pm